



**BUFFALO CITY
METROPOLITAN MUNICIPALITY**

(EXTERNAL CIRCULAR)

Applications are invited from suitably qualified and experienced applicants to fill the following LOCUM post:

NOTE: APPLICANTS WILL NOT BE REQUIRED TO COMPLETE AN APPLICATION FORM

DIRECTORATE OF CORPORATE SERVICES

LOCUM DOCTORS X2 - OCCUPATIONAL HEALTH

RATE OF PAY WILL BE AS PER THE PRESCRIBED LOCUM RATES

INCUMBENTS WILL BE REQUIRED TO WORK 1 DAY A WEEK FOR 3 HOURS PER DAY

Ref. No. 37/24

Requirements:

- MBChB – Bachelor of Medicine and Bachelor of Surgery
- Diploma in Occupational Health
- Valid registration as a Medical Practitioner with HPCSA (Health Professions Council of South Africa)
- Valid driver's license
- Two (2) years Management experience

Key Performance areas:

- Conducts general Occupational Health Services including pre-placement examinations and medical screening
- Performs medical surveillance assessments
- Conducts disability assessments
- Treatment of injuries and duty cases and Occupational Health hazards identification
- Handling enquires at the clinic level on various Occupational Health issues
- Provides expert advice on clinical medical issues including Occupational Health and hygiene matters to personnel in various service units

PLEASE NOTE:

Enquiries regarding the above post can be made to Mr Zolani Ndlela 043 – 705 3280 or Mrs Sandra Stevens on 043 705 3291

Candidates who are suitably qualified as per the minimum requirements for the post set out in the advertisement are to submit a copy of their curriculum vitae together with a covering letter, along with the relevant required documentation for a specific post. (i.e. certified copies of certificates not copies of certified copies, diplomas, degrees, Identity Document and drivers' licenses, where applicable). Non-submission of the required supporting documentation may disqualify a candidate. Candidates are advised that the obligation rests upon them to demonstrate that they meet the minimum requirements specified for the post. Any candidate who does not meet the minimum requirements will be automatically disqualified.

Fraudulent qualifications or any information submitted and the canvassing of councilors or officials will disqualify any candidates with immediate effect. Candidates are cautioned that documentation and information provided is checked with relevant authorities and fraudulent submissions may also lead to criminal charges being laid against persons involved in submission thereof.


Buffalo City Metropolitan Municipality reserves the right not to fill any or all of the positions advertised at the sole discretion of Council.

Applications can be hand delivered to the Human Resources Department, Electricity House, Buxton Street or posted to the Directorate of Corporate Services, Human Resources Department, P O Box 134, EAST LONDON, 5200.

CLOSING DATE: 15 October 2024 at 16h00

NOTE: The Buffalo City Metropolitan Council is committed to the provisions of the Employment Equity Act (Act No. 55 of 1998) for the advancement of previously disadvantaged and disabled persons.

Should candidates not be notified of the outcome of their applications within twenty-eight (28) days of the closing date, they may regard themselves as having been unsuccessful.


M YAWA

CITY MANAGER

 Daily Dispatch Advert: 2 OCTOBER 2024