



**BUFFALO CITY  
METROPOLITAN MUNICIPALITY**

**(EXTERNAL CIRCULAR)**

Applications are invited from suitably qualified and experienced applicants to fill the following posts:

**NOTE: APPLICANTS WILL NOT BE REQUIRED TO COMPLETE AN APPLICATION FORM**  
**DIRECTORATE OF INFRASTRUCTURE SERVICES**

**SENIOR TECHNICIAN - BULK UMZONYANA: WATER SUPPLY SERVICES**

**TASK GRADE 13: R 443 442.18 – R 575 621.43**

**(Total Package: R 693 733.00 per annum subject to certain conditions with 15% Scarce skill Allowance of basic salary is applicable)**

**Ref No. 1/23**

**(The above post is being re-advertised. Applicants who previously applied need not re-apply)**

**Requirements:**

- National Diploma in Chemical Engineering or Water Care
- Registered as Class V Process Controller or registered as Class IV and eligible to register as Class V with the Department of Water and Sanitation (DWS)
- Valid code B/EB driver's license
- Five (5) years' experience doing operations and maintenance at a water care treatments works

**Key Performance Areas:**

- Planning Daily, Monthly and Annual work requirements against available resources by working out project priority and availability of funds to ensure that Capital Projects and maintenance to equipment contributes to the continued supply of safe water to the general public of Buffalo City Coastal District
- Supervising 125ML/Day raw water pump station by operating stop and star procedures to pumps according to plant demand to replenish water into Umzoniana Dam
- Compiling, distributing and controlling daily, weekly and monthly reports from recorded daily waterworks data, and interpretation of such facts and figures to produce comprehensive reports for Senior Management to base their plans on them, and also to ensure compliance with and Council Policies requirements and assess the plant key performance indicators
- Controlling physical process of purification operations by communication with Maintenance, Quality Control and Treatment Technicians staff on changes and breakdowns to ensure continuation in the production of purified water

- Co-ordinate safety procedures at Umzoniana and Needs Camp purification plants by inspecting if staff adheres to laws and regulations set out for plant personnel to ensure safety according to Health and Safety Act, as passed by Parliament
- Control forward planning of capital projects by investigating project priority and funds availability to ensure that the section embarks on projects that are necessary and within the financial year budget.

**Competencies as listed below:**

**Interpersonal Relationships**

- Shows confidence when engaging with internal and external stakeholders

**Cognitive Ability**

- Demonstrates logical, consequential thinking; and develops new ways to solve problems

**Coaching and Mentoring**

- Diagnoses performance issues and determines appropriate developmental intervention to suit the individuals learning style.

**DIRECTORATE OF FINANCIAL SERVICES**

**CANDIDATE VALUER – RATES AND VALUATIONS**

**TASK GRADE 09: R 250 996.11 – R 325 794.76**

**(Total Package: R 447 006.00 per annum subject to certain conditions)**

**Ref. No. 42/23**

**Requirements:**

- National Diploma in Real Estate - Property Valuations approved by the SA Council for the Property Valuers Profession
- Registered as Candidate Valuer with SA Council for Property Valuers Profession
- Valid code B/EB driver's license

**Key Performance Areas:**

- Provides valuations of land and buildings for all types of properties for rating purposes
- Conduct valuations of land and buildings for Objections process. Prepares printouts for objections and appeals purpose
- Prepares valuation reports of land and buildings for sale, acquisition, rental and lease agreements of properties, Expropriation, Servitudes and Town Planning purposes

**Competencies as listed below:**

**Written Communication**

- Sound report writing skills

**Service Delivery Orientation**

- Professional in interaction with general public and stakeholders

**Cognitive ability**

- Demonstrates logical, consequential thinking

**PLEASE NOTE:**

**Enquiries regarding the above posts can be made to Mr Z.R. Shweni on 043 705 2706 or Ms M. Naidoo on 043 705 2750**

Candidates who are suitably qualified as per the minimum requirements for the post set out in the advertisement are to submit a copy of their curriculum vitae together with a covering letter, along with the relevant required documentation for a specific post. (i.e. certified copies of certificates not copies of certified copies, diplomas, degrees, Identity Document and drivers' licenses, where applicable). Non-submission of the required supporting documentation may disqualify a candidate. Candidates are advised that the obligation rests upon them to demonstrate that they meet the minimum requirements specified for the post. Any candidate who does not meet the minimum requirements will be automatically disqualified.

Fraudulent qualifications or any information submitted and the canvassing of councilors or officials will disqualify any candidates with immediate effect. Candidates are cautioned that documentation and information provided is checked with relevant authorities and fraudulent submissions may also lead to criminal charges being laid against persons involved in submission thereof.

**Depending on the requirements of the post, candidates will be required to undergo a defensive driving or physical/practical test where applicable prior to the interview process.**

Buffalo City Metropolitan Municipality reserves the right not to fill any or all of the positions advertised at the sole discretion of Council.

**Applications can be hand delivered to the Human Resources Department, Buxton House, Buxton Street or posted to the Directorate of Corporate Services, Human Resources Department, P O Box 134, EAST LONDON, 5200.**

No emailed applications will be accepted.

**CLOSING DATE: 6 APRIL 2023 at 16:00**

**NOTE: The Buffalo City Metropolitan Council is committed to the provisions of the Employment Equity Act (Act No. 55 of 1998) for the advancement of previously disadvantaged and disabled persons.**

**Should candidates not be notified of the outcome of their applications within 30 days of the closing date, they may regard themselves as having been unsuccessful.**

Benefits include subsidized pension, 13<sup>th</sup> cheque, medical aid and group life assurance schemes, generous leave privileges, housing subsidy and assistance towards removal expenses subject to certain conditions.

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M YAWA  
CITY MANAGER

Daily Dispatch Advert: 24 MARCH 2023