



# BUFFALO CITY METROPOLITAN MUNICIPALITY

Applications are invited from suitably qualified applicants to fill the following internship programmes:

## BUFFALO CITY METROPOLITAN MUNICIPALITY – HUMAN RESOURCE DEVELOPMENT

### WORK INTEGRATED LEARNING (WIL) 2021/2022 FINANCIAL YEAR

The Buffalo City Metropolitan Municipality is offering opportunities for Work integrated Learning for a period of 18 months for 2021/2022 financial year in various units.

Applications are invited from candidates who have completed the following qualifications in their respective fields of study:

REF NO.	QUALIFICATION	NO. OF LEARNERS
1/21 (I)	N6 Human Resources Management	3
2/21 (I)	N6 Public Administration/Management	5
3/21 (I)	N6 Office Administration/Management	2
4/21 (I)	N6 Business Management	3
5/21 (I)	N6 Financial Management	3
6/21 (I)	N6 Electrical Engineering	2
7/21 (I)	N6 Civil Engineering	1
8/21 (I)	N6 Management Assistant	1

**For additional information please contact the following numbers: 043 705 3283/3284**

#### PLEASE NOTE:

#### PEOPLE WITH DISABILITIES ARE ENCOURAGED TO APPLY

Candidates who are suitably qualified as per the minimum requirements for the post set out in the advertisement are to submit a copy of their curriculum vitae together with a covering letter, along with the relevant required documentation for a specific post. (i.e. certified copies of certificates not copies of certified copies, diplomas, degrees, Identity Document and drivers' licenses, where applicable). Non-submission of the required supporting documentation may disqualify a candidate. Candidates are advised that the obligation rests upon them to demonstrate that they meet the minimum requirements specified for the post. Any candidate who does not meet the minimum requirements will be automatically disqualified.

Fraudulent qualifications or any information submitted and the canvassing of councilors or officials will disqualify any candidates with immediate effect. Candidates are cautioned that documentation and information provided is checked with relevant authorities and fraudulent submissions may also lead to criminal charges being laid against persons involved in submission thereof.

Buffalo City Metropolitan Municipality reserves the right not to fill any or all of the positions advertised at the sole discretion of the municipality.

**Applications can be hand delivered to the Human Resources Development, no. 58 Belgravia Crescent, Southernwood or posted to the Directorate of Corporate Services, P.O Box 134, East London, 5200**

**CLOSING DATE: 31<sup>st</sup> August 2021**

**(4863)**