



CALL FOR APPLICATIONS TO SERVE AS NON-EXECUTIVE DIRECTORS OF THE BUFFALO CITY DEVELOPMENT AGENCY “BCMDA”

Buffalo City Metropolitan Development Agency known as BCMDA is a municipal entity wholly owned by the Buffalo City Metropolitan Municipality (BCMM) and was established in terms of S76 of the Municipal Systems Act, 32 of 2000. BCMDA has been mandated to promote investment and increase the economy of the City through tourism, economic and social development as well as property management and commercialisation.

BCMM seeks to appoint dynamic and enthusiastic persons to assume the roles and responsibilities as non-executive directors of the Board of Directors of BCMDA. In terms of the Municipal Systems Act of 2000, members of Board of Directors must have the requisite range of expertise to provide oversight over the administration and activities of BCMDA and formulate policies in terms of the functioning of BCMDA.

KEY COMPETENCY REQUIREMENTS: Candidates will be required to submit their Curriculum Vitae and indicate areas of expertise, geographical area, sector/stakeholder represented (if applicable). The following will also be taken into consideration in appointing the Board of Directors: Proven skills, knowledge, qualifications and 10 years Board experience in a similar environment; experience of candidates for oversight in areas of: Financial and Risk Management, Project Management, Legal and Governance, Compliance, Property Development, Tourism, Investment Promotion and Economics.

MAJOR RESPONSIBILITIES: The Board of Directors is required to provide effective, transparent, accountable and coherent leadership in accordance with the principles of corporate governance and conduct effective oversight over the affairs of BCMDA.

Accordingly, members of the Board should have:

- Experience in leadership and management as well as commercial and financial management;
- An understanding of legislation and policies applicable to local government, as well as a sound knowledge of business and economic development principles;
- A sound appreciation of the Eastern Cape economic landscape including challenges to business development in the region.

REMUNERATION: The remuneration of non-executive directors will be determined by the Council of Buffalo City Metropolitan Municipality; such remuneration being limited to attendance of meetings of the Board. Directors will not serve in a full-time capacity and it is envisaged that the Board will meet on a quarterly and/or ad hoc basis. Persons in full-time employment of the state will not be remunerated for their service as members of the Board.

Interested persons should submit the following documents:

Application letter, detailed CV, certified copy of ID, certified copies of qualifications and certified copy of driver's licence.

The required documents must be submitted to:

The Office of the City Manager No. 117 Cnr North and Oxford Street 10th Floor, Trust Centre Building East London 5200	OR	P.O Box 134 East London 5200
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For enquiries please contact: Mr B. Naidoo
Tel: (043) 705 1891
Email: Bobn@buffalocity.gov.za

Closing date: 23 September 2022

Only shortlisted candidates will be contacted and if you are not contacted within 30 days after the closing date, you may regard your application as unsuccessful.

BCMM reserves the right not to appoint in this position.

NB! Faxed, emailed, incomplete and late applications will not be considered.

Buffalo City Metropolitan Municipality is committed to the achievement and maintenance of employment equity and diversity, especially in respect of race, gender and people with disabilities.