#### **ANNEXURE 1**

#### **Buffalo City Municipality: Administrative Structure**

The Buffalo City Municipality implements its Integrated Development Plan through its administrative structures headed by the Municipal Manager with the following Directorates:

- Municipal Manager's Office
- Directorate: Executive Support Services
- Directorate: Corporate Services
- Directorate: Planning & Economic Development
- Directorate: Engineering Services
- Directorate: Community Services
- Directorate: Health & Public Safety
- Directorate: Financial Services
- Directorate: Chief Operations Officer

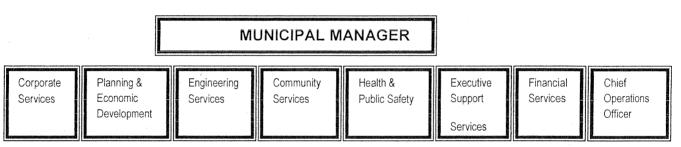


FIGURE 1: BUFFALO CITY MUNICIPALITY: ADMINISTRATIVE STRUCTURE

#### 1.1 Directorate: Executive Support Services

The Directorate of Executive Support Services consists of the following Departments, namely:

- Public Participation & Special Programmes
- IDP, Budget Integration & Performance Management
- Development Cooperation & Communications
- Executive Support Services
- Knowledge Management & Research
- Office of the Speaker



Figure 2 details the organogram of the Directorate of Executive Support Services up to Management level.

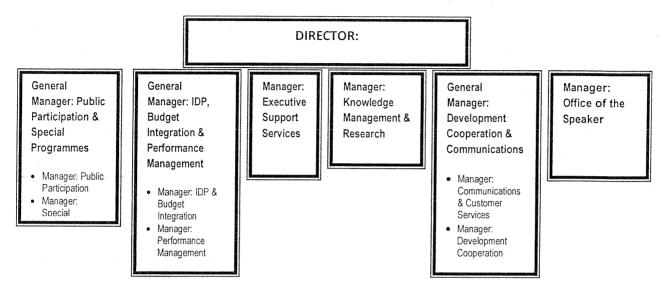


FIGURE 2: EXECUTIVE SUPPORT SERVICES

#### 1.2 Directorate: Corporate Services

The Directorate of Corporate Services consists of the following Departments, namely:

- Human Resources
- Organisational Support
- Internal Audit, Compliance & Governance

Figure 3 details the organogram of the Directorate of Corporate Service up to management level.

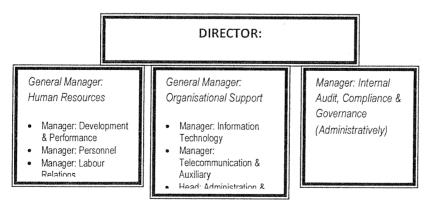


Figure 3: Corporate Services



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#### 1.3 Directorate: Planning & Economic Development

The Directorate of Planning & Economic Development consists of the following Departments, namely:

- Development Planning
- Transport Planning & Operations
- Economic Development & Tourism

Figure 4 details the organogram of the Directorate of Development Planning & Economic Development up to management level.



# General Manager: Development Planning

- Manager: Architecture
- Manager: Land Surveying
- Manager: City Planning
- Manager: Land & Property Administration

## General Manager: Transport Planning & Operations

- Manager: Traffic Engineering
- Manager: Transport Planning & Development
- Manager: Public Transport Services

# General Manager: Economic Development & Tourism

- Mänager: Agriculture & Rural Development
- Manager: Business Development
- Manager: Tourism
- Manager: Trade & Investment
- Manager: Markets

FIGURE 4: PLANNING & ECONOMIC DEVELOPMENT



### 1.4 Directorate: Engineering Services

The Directorate Engineering Services consists of the following Departments, namely:

- Water & Sanitation
- Construction, Roads & Projects
- Electrical & Mechanical Services

Figure 5 details the organogram of the Directorate of Engineering Services up to management level.

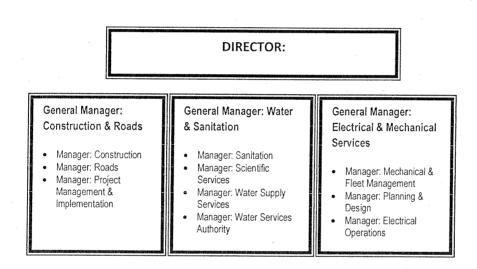


FIGURE 5: ENGINEERING SERVICES

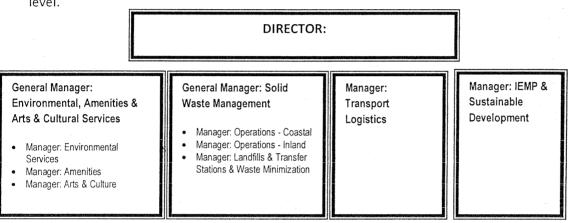


### 1.5 Directorate: Community Services

The Directorate Community Services only has the following Departments, namely:

- Solid Waste Management
- Environmental, Amenities & Arts & Cultural Services
- IEMP & Sustainable Development

Figure 6 details the organogram of the Directorate of Community Services up to management level.



## 1.6 Directorate: Health & Public Safety

The Directorate Health & Public Safety has the following Departments, namely:

- Public Safety
- Health Services

Figure 7 details the organogram of the Directorate of Health & Public Safety up to management level.

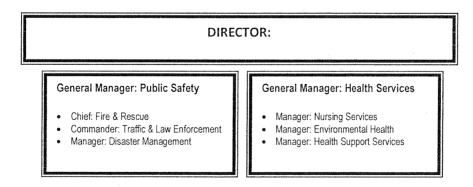


FIGURE 7: HEALTH & PUBLIC SAFETY



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#### 1.7 Directorate: Financial Services

The Directorate Financial Services consists of the following departments, namely:

- Asset & Risk Management
- Revenue Management
- Budget & Treasury
- Supply Chain Management

Figure 8 details the organogram of the Directorate of Financial Services up to management level.

#### CHIEF FINANCIAL OFFICER

## General Manager: Asset & Risk Management

- Manager: Asset Management & Financial Accounting
- Manager: Emoluments, Expenditure
- Manager: Payroll

# General Manager: Revenue Management

- Manager: Debt Management
- Manager: Consolidated Billing
- Manager: Counter Services & Pre-payment Vending
- Manager: Rates & Valuations

## General Manager: Budget & Treasury

- Manager: Budget & Financial Planning
- Manager: Performance Reporting & Management Accounting

#### General Manager: Supply Chain Management

- Acquisitions Manager
- Manager SCM Accounts
- Logistics / Stores Manager
- Supplier Development Manager
- Manager: Contracts and Risk Management

Figure 8: Financial Services



### 1.8 Directorate: Office of the Chief Operating Officer

The Directorate: Office of the Chief Operating Officer consists of the following departments, namely:

- Housing
- Mdantsane Urban Renewal Programme
- Special Projects

Figure 9 details the organogram of the Directorate: Office of the Chief Operating Officer up to management level.

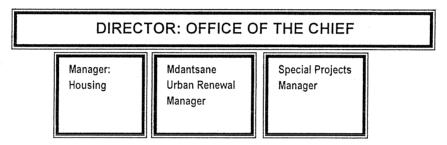


Figure 9: Office of the Chief Operating Officer

