

SUMMARISED mSCOA PROJECT PLAN

Key activity	Due date	Comments
1. Balancing departmental charges and recoveries	30 July 2019	Challenges noted is that the system does not automatically balance charges and recoveries at ledger month end. The tabled budget, Adjusted budget and the Original budget charges and recoveries eliminate at a system level. BCMM to implement monthly reporting at a system level and not through manual internal control processes.
2. Full Asset Life-Cycle Management System	30 June 2019	Tender specification compiled and currently at bid evaluation. Anticipated award at year end and the system to be rolled out in 2019/20.
3. Fixed Asset Register	30 June 2019	As at 2018/19, there are three additional modules that were successfully deployed and will only be used at year end to run depreciation.
4. e-Procurement	01 July 2019	Contract expired 29 June 2017 and deviation needs to be actioned as well as obtaining licencing and maintenance support. As at to date deviation memo is circulating for approval. Anticipated rollout is within the 2019/20 financial year.
5. Network upgrade project	Fibre - 31 May 2019 and Microwave - 28 February 2019	BCMM to string aerial Fibre as in interim measure until the application to SANRAL is approved for trenching underground. Configuration of all microwave links concluded by 28 February 2019.
6. Integration of BCMDA 2019/20 Budget strings on	30 July 2019	Currently the Budget data string are annually integrated onto the budget tool and strings run from the Budget tool. It is anticipated that

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Solar (Integration of Budget tool)		following the vote builder development, automated integration process between Solar and the Budget tool will commence.
7. Creditors and payroll	30 June 2019	BCMM have engaged with a new banker for the banking service. In an attempt to meet set deadlines, BCMM created a manual upload file for creditors and process for automation and increasing security of the bank file are under development.
8. Phase 2 integration	Ongoing	National Treasury's system implementation schedule highlighted gaps within BCMM's A ICT Business Analyst has been appointed to review, analyse and engage with relevant role players to ensure implementation of relevant system
9. Caseware imports	30 May 2019	Caseware imports lead times are longer than normal. BCMM to engage with BCX on resolving the long import times on Budget data.
10. Workflow Training (Virements and budget transfers)	30 July 2019	Challenge noted was accessing user training manuals and availability of staff. A revised training plan is being crafted in consultation with directorate office managers
11. Project management for mSCOA	1 July 2019	Tender specifications developed and at Bid Specification Committee stage. Project to move to advertisement.
12. Migration of server to Azure (Cloud services)	Ongoing	BCMM to engage with BCX and Microsoft on challenges of moving to the cloud (Azure).
13. Traffic Contravention System	1 July 2019	Current contract is valid up until 30 June 2019. A tender has progressed to Bid Adjudication Committee.
14. Balance Sheet Budgeting	30 August 2019	Consultation by BCX consulted by BCX on balance sheet budgeting. Development onto

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		solar shall follow in the new financial year and anticipated to be completed in August 2019.
15. Mandatory Data Recovery Testing	31 May 2019	Project is on track. Need to identify specific Data recovery requirements.
16. Corporate Governance Application consolidation	30 June 2019	Project on track. Deadlines tight
17. Data Governance/ Central Data Repository (MDM)	Phased	Further information currently being sourced
18. Organisational Performance Management	Ongoing	Development to be complete by year end and testing to start in the 2019/20 financial year.
19. Individual Performance Management	Ongoing	Development to be complete by year end and testing to start in the 2019/20 financial year.
20. Online Leave and Absence Management	Ongoing	This project is still under development
21. Documentum to SharePoint Migration	30 June 2019	Original dead line missed, due date sliding.
22. Website	Ongoing	This project is on track
23. Citizen Engagement Application	Ongoing	This project is on track
24. Payment Process for Swimming Pools (Cash Receipting Automation)	30 June 2019	Project on track.
25. City Planning Land Development Process	01 July 2019	Processes developed and completed, Business processes being drafted, process to acquire system ongoing and anticipated to be concluded by financial year end 2018/19