

# Chapter 2

## COMPONENT A: POLITICAL AND ADMINISTRATIVE GOVERNANCE

### INTRODUCTION TO POLITICAL AND ADMINISTRATIVE GOVERNANCE

*Note: The Constitution section 151 (3) states that the council of a municipality has the right to govern on its own initiative, the local government affairs of the local community.*

The Buffalo City Municipal Council is the ultimate political decision-making body of the Municipality. The Executive Mayor of Buffalo City, Zukiswa Ncitha, takes overall strategic and political responsibility for the city, while the Municipal Manager, Andile Fani, heads the City's administration, and provides the link between the political and administrative arms of City government. The heads of departments and officials are responsible for physically implementing policy. Ward councillors are the Municipality's key link between the municipal government and the residents.

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## POLITICAL GOVERNANCE

### INTRODUCTION TO POLITICAL GOVERNANCE

*Note: MFMA section 52 (a): The Mayor must provide general political guidance over the fiscal and financial affairs of the municipality*

The section 12 notice published by the Member of the Executive Council for Local Government & Traditional Affairs determined that Buffalo City Metropolitan Council, in terms of section 9(d) of the Municipal Structures Act 1998, should have an Executive Mayoral System combined with a Ward Participatory System.

The independent Audit Committee reports directly to Council, providing opinions and recommendations on financial processes and performance.

The Municipal Public Accounts Committee is in place to strengthen the oversight arrangements in the Municipality and to ensure the efficient and effective use of municipal resources. Its key role is to consider and evaluate the content of the annual report and to make recommendations to Council when adopting an oversight report on the annual report, as required in terms of section 121 of the Local Government: Municipal Finance management Act and Circular no 32 issued by the Minister of Finance.

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*Photos*

## POLITICAL STRUCTURE

### MAYOR

#### **Z. Ncitha**

Presides at meetings of the Executive committee.

Performs duties, including any ceremonial functions and exercises the powers delegated to the Mayor by Municipal Council or the Executive committee.

### DEPUTY MAYOR

#### **T. Tinta**

The Deputy Mayor exercises the powers and performs the duties of the Mayor, if the Mayor is absent or not available, or if the office of the Mayor is absent.

### SPEAKER

#### **L.E. Simon-Ndzele**

Presides at the meeting of the Council.

Ensures that the Council meets at least once a quarter.

Strictly ensures that the Council meetings are conducted in accordance with the rules and orders of the Council.

### CHIEF WHIP

#### **S. Matwele**

Performs duties that are delegated to him/her by Council.

*Photos  
(optional)*

### MAYORAL COMMITTEE/ EXECUTIVE COMMITTEE

Pumla Nazo - Economic Development and Agencies.

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Rufus Rwexu - Public Safety and Health.

Tembisa Zantsi - Support Services.

Mthetheleli Sam - Development Planning and Management.

Rufus Rwexu - Infrastructure Planning and Services.

John Badenhorst – Finance.

Ayanda Peter - Institutional Operations and Civic Relations.

Nomfezeko Ngesi - Community Services.

Nomiki Mgezi - Development Programmes and Projects.

Temba Tinta - IDP and Operational Performance Management.

## COUNCILLORS

BCMM has one hundred Councillors:- Fifty Councillors were elected in terms of the system of proportional representation and fifty Councillors represent wards. The first Council Meeting elected the Executive Mayor, Deputy Mayor, Council Speaker and Chief Whip. The Executive Mayor has a nine member Mayoral Committee.

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## POLITICAL DECISION-TAKING

The political decision making at BCMM is supported by the Management Committee. All recommendations from the Management Committee are put forward to the relevant Portfolio Committees, who then make recommendations to the Mayoral Committee. Once the Mayoral Committee has accepted the recommendation, the recommendations are made to the Council. Council is then in a position to take the final decision on the matter. In the few cases where there is no consensus on a matter within Council, the issue will go to vote. Once the Minutes of the Council meeting have been adopted, the responsibility lies with the Accounting Officer to ensure that actions are taken to implement such resolutions.

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## 2.2 ADMINISTRATIVE GOVERNANCE

### INTRODUCTION TO ADMINISTRATIVE GOVERNANCE

*Note: MFMA section 60 (b): The Municipal Manager of a municipality is the accounting officer of the municipality for the purposes of this Act and must provide guidance on compliance with this Act to political structures; political office bearers, and officials of the municipality and any entity under the sole or shared control of the municipality.*

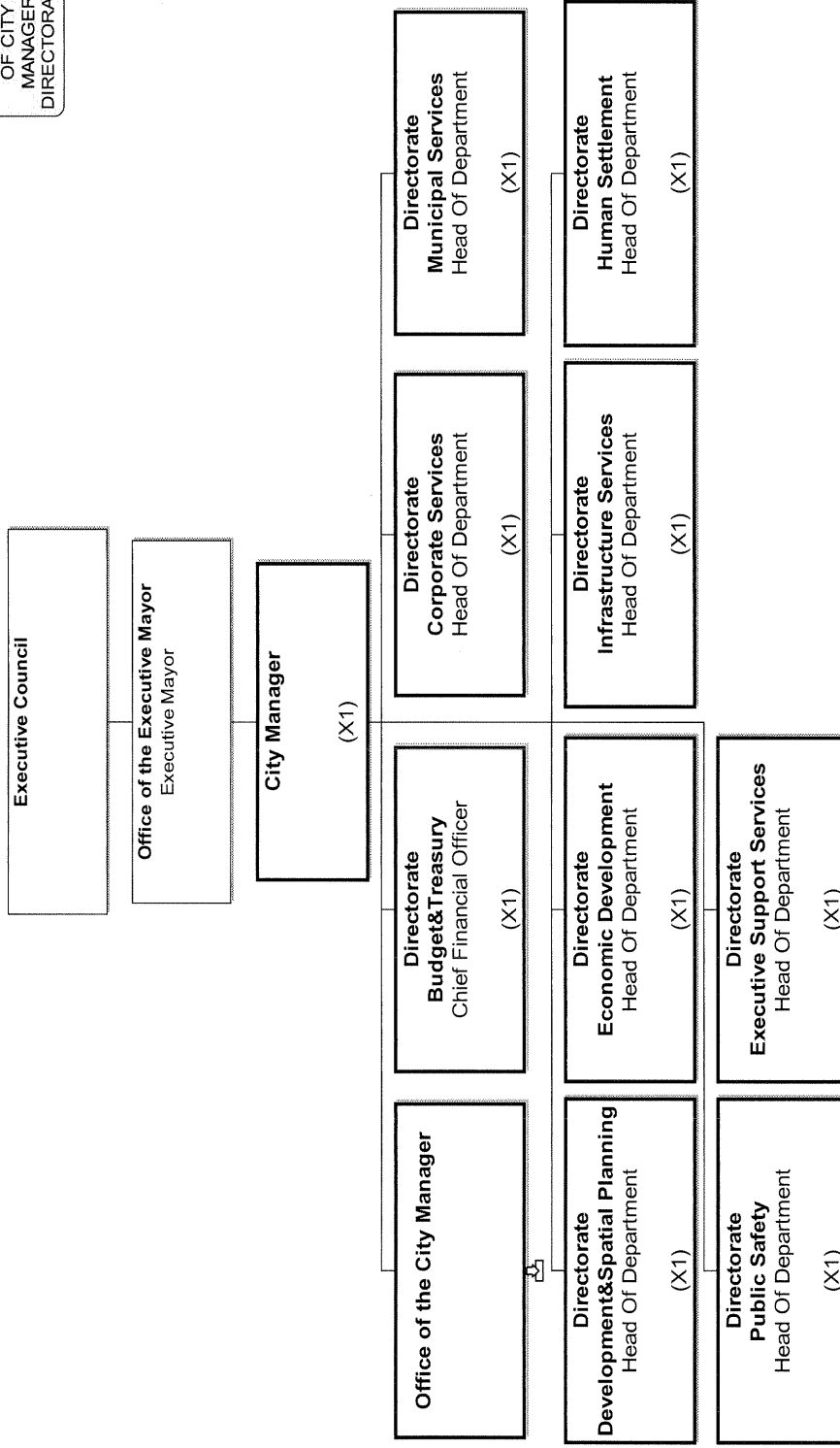
The 2012/2013 financial year marks the second year of Buffalo City as a Metro. The organisational changes required to enable BCMM to perform all its duties as a Metro effectively and efficiently are still underway. The following structure shows the macro organisational structure which was effective in the 2012/13 financial year.



In the year under consideration, the organisational structure has also undergone a review and the following macro structure has been adopted by Council for implementation in the 2013/14 financial year:

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PROPOSED  
STRUCTURE  
OF CITY  
MANAGER  
DIRECTORATE



# Chapter 3

In addition to the above, the Municipality has an established Internal Audit Unit, which conducts regular reviews of systems of control as well as compliance with legislated provisions and policies.

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<i>Photo</i>	<b>TOP ADMINISTRATIVE STRUCTURE</b>	<b>Function</b>
	<b><u>TIER 1</u></b> <b>MUNICIPAL MANAGER</b> Mr A. Fani	
	<b><u>TIERS 2 AND 3</u></b> <b>Acting DIRECTOR: Executive Support Services</b> Ms O. Mahlangu	
	<b>Acting Chief Operations Officer</b> Mr T. Matiwane	
	<b>Chief Financial Officer</b> Mr V. Pillay	
	<b>Acting Director: Executive Corporate Services</b> Mr L. Wulff	
	<b>Director: Engineering Services</b> Mr N. Ncunyana	
	<b>Director: Development Planning</b> Ms N. Mbali-Majeng	
	<b>Acting Director: Public Health &amp; Public Safety</b> Mr S. Terwin	
	<b>Acting Director: Community Services</b> Mr Z. Gijana	