



# BUFFALO CITY METROPOLITAN MUNICIPALITY

## HIRE OF HALLS: REFUND OF UNCLAIMED HALL HIRE DEPOSITS

Buffalo City Metropolitan Municipal (BCMM) Halls have been hired for events, whereby the hire charge and a deposit has been paid. Due to certain reasons i.e. change of details, etc. numerous deposits have not been refunded or claimed. Should you have hired a hall between the 05 June 2008 to 30 June 2020 and have a deposit which has not been refunded to you, kindly provide the following documents to the booking office where your booking was made: -

- Identity document
- Booking contract
- Receipt (for payment of hall hire deposit)
- Bank confirmation

**Kindly Note if any of the above documents is not provided within the specified below time frame, your deposits will be forfeited.**

The office hours allocated to the unclaimed hall hire deposits will be from 08h00 to 12h00 Mondays to Friday. The booking offices are situated at :

East London                      Central Library, 2nd floor, Room 33  
Telephone no. 043-7224991

Mdantsane                      NU 6 Rent Office  
Telephone no. 043-7605011

King William's Town        Main Library, Corner Ayliff and Alexander Streets  
Telephone no. 043-6048336

***Please refer to the list of the unclaimed deposits reflected on the BCMM website, libraries and Notice Board***

The invitation to claim your unclaimed hall hire deposit will close ninety (90) days from the date of this advertisement. (5432)