REPORT TO COUNCIL: 31 MAY 2021

2021/2026 INTEGRATED DEVELOPMENT PLAN, 2021/2022 MEDIUM-TERM REVENUE AND EXPENDITURE FRAMEWORK (MTREF) AND BUILT ENVIRONMENT PERFORMANCE PLAN (BEPP)

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1. PURPOSE

The purpose of this report is for Council to adopt the 2021/2026 Integrated Development Plan (IDP), 2021/2022 Medium-Term Revenue and Expenditure Framework (MTREF) and Built Environment Performance Plan (BEPP).

2. AUTHORITY

Buffalo City Metropolitan Council.

3. LEGAL / STATUTORY REQUIREMENTS

- 3.1. The Constitution of the Republic of South Africa, Act 108 of 1996
- 3.2. The Municipal Systems Act no. 32 of 2000, as amended and Regulations;
- 3.3. The Municipal Structures Act no. 117 of 1998;
- 3.4. The Municipal Finance Management Act no. 56 of 2003; and its Regulations,
- 3.5. MFMA Circular 107 and 108
- 3.6. The Disaster Management Act no. 57 of 2002 and Regulations

4. BACKGROUND

4.1 Integrated Development Plan (IDP)

Council adopted an IDP/Budget/Performance Management System (PMS) Process Plan, in compliance with section 28 of the Municipal Systems Act no. 32 of 2000 as amended. In the time schedule required in accordance with

s21(1)(b) of the MFMA, the Budget, IDP and Performance Management processes have been integrated with the IDP Process to ensure alignment, efficiency, effective and cost savings. The plan outlines the process to be followed in reviewing Buffalo City Municipality Metro's Integrated Development Plan (IDP) and Budget Preparation.

In terms of section 30(c) of the Municipal Systems Act, the Executive Mayor of a municipality must submit the Integrated Development Plan to the municipal council for adoption.

In compliance with the above, Buffalo City Metropolitan Municipality has embarked on a process to develop its IDP and Budget towards the 2021/2022 financial year and beyond in accordance with the requirements set out in the Municipal Systems Act 32 of 2000 as amended, the Local Government: Municipal Planning and Performance Management Regulations 2001 & 2006 and the Municipal Finance Management Act 56 of 2003.

In compliance with the above provisions, the Buffalo City Metropolitan Municipality's 2021/2026 IDP has been prepared and is submitted to Council for adoption, kindly refer to table 1 below for the structure of the IDP. The 2021/2026 Buffalo City Metropolitan Municipality Integrated Development Plan is attached as **Annexure A**.

Table 1: Structure of 2021/2026 Integrated Development Plan

SECTION A	INTRODUCTION Provides an outline of the legislative imperatives which guide the review of the integrated development plan. An overview of national and provincial plans which were taken into consideration during the development of the plan. It also outlines the process that was followed in the review of the IDP.
SECTION B	BCMM PROFILE AND ANALYSIS This section provides an overview of the municipality focusing on the current situation, key challenges and opportunities in terms of each key performance area. Service delivery backlogs and level of access to municipal services is also outlined. This section also depicts a footprint of the whole of government's investment into the development of the metro, as guided by the Cabinet approved District/Metro Development Model initiated during 2019.
SECTION C	SPATIAL DEVELOPMENT FRAMEWORK The contents of this Section depict details on projects from all three spheres of government identified to give effect to the objectives and strategies contained in the Integrated Development Plan.

SECTION	ONE PLAN: THREE SPHERES SERVICE DELIVERY BUDGET, PROGRAMMES AND PROJECTS This section details the capital budget which is aligned to IDP Objectives as well as programmes and projects from all spheres of government operating in the BCMM space. The programmes and projects seek to address the key challenges identified in the situational analysis in Section B and are further unpacked in the Municipal Scorecard whilst sector departments and State-owned enterprises captured others in their plans and programmes.
SECTION	DEVELOPMENT OBJECTIVES, STRATEGIES, KEY PERFORMANCE INDICATORS AND TARGETS Contains Council's development objectives, strategies, indicators and targets for the entire term of Council.
SECTION	FINANCIAL PLAN A strategic framework for financial management, key financial policies and strategies are outlined in this section.
SECTION	BCMM OPERATIONAL PLAN This section outlines the structure of the municipality providing a breakdown for each directorate.

4.2 Medium Term Revenue and Expenditure Framework (MTREF) Budget

Section 16(1) of the Municipal Finance Management Act (MFMA) stipulates that the Council of the municipality must for each financial year approve an annual budget for the municipality before the start of that financial year. Section 16(2) stipulates that in order to comply with subsection (1), the mayor of the municipality must table the annual budget at a council meeting 90 days before the start of the budget year.

Section 22 of the MFMA states that immediately after an annual budget is tabled in a municipal council, the accounting officer must make public the annual budget and documents in terms of Section 17; invite the local community to submit representations in connection with the budget; and submit the annual budget to the National Treasury and the relevant Provincial Treasury in printed and electronic formats.

In terms of section 23(2) of the MFMA, after considering all the budget submissions, the Council must give the Executive Mayor an opportunity:

- (a) To respond to the submissions; and
- (b) If necessary, to revise the budget and table amendments for consideration by the council.

In terms of section 24 of the MFMA:

- 1) "The municipal council must at least 30 days before the start of the budget year consider approval of the annual budget.
- 2) An annual budget—
 - (a) must be approved before the start of the budget year;
 - (b) is approved by the adoption by the council of a resolution referred to in section 17(3)(a)(i); and
 - (c) must be approved together with the adoption of resolutions as may be necessary—
 - (i) imposing any municipal tax for the budget year;
 - (ii) setting any municipal tariffs for the budget year;
 - (iii) approving measurable performance objectives for revenue from each source and for each vote in the budget;
 - (iv)approving any changes to the municipality's integrated development plan; and
 - (v) approving any changes to the municipality's budgetrelated policies.
- The accounting officer of a municipality must submit the approved annual budget to the National Treasury and the relevant provincial treasury."

5. EXPOSITION OF FACTS

5.1 INTEGRATED DEVELOPMENT PLAN (IDP)

5.1.1 PROCESS UNDERTAKEN

Section 28 (1) of the Municipal Systems Act requires each municipality to adopt a process in writing to guide the planning, drafting, adoption and review of its Integrated Development Plan. In compliance with this requirement Buffalo City Metropolitan Municipality undertook the following activities (table 2 below) in line with the IDP process towards 2021/2022 financial year:

Table 2: IDP Process Undertaken

NO	ACTIVITY DESCRIPTION	DATES ACHIEVED
PRED	ARATION PHASE	
1	Mayoral Committee:	04/08/2020
2	Top Management: • To consider 2020/2021 First Adjustment Budget & the 2019/2020 Fourth Adjustment budget and recommend being approved by Council	07/08/2020
3	 Council: To approve - IDP/Budget/PMS Process Plan and Time Schedule (at least 10 months before the start of the budget year). The 2020/2021 First adjustment budget (to be tabled before 25 August 2020) and the 2019/2020 Fourth Adjustment budget. 	28/08/2020 - 04/09/2020
PHASE	1: SITUATIONAL ANALYSIS	
4	BCMM Technical IGR Core Team: To deliberate on the process of rolling out the District/Metro Development Model at BCMM and align it with the IDP/Budget/PMS Process Plan	14/10/2020
5	IDP/Budget/PMS Workstreams:	15, 16 & 21/10/2020
ı	Development Trends, Spatial Development Profile) To assess and identify information from adopted Sector Plans against the backdrop of the SITUATIONAL ANALYSIS, including the LSDFs for integration into the IDP Review document if possible	
6	 Top Management Technical Planning Session: To reflect on progress made with implementation of strategic priorities during preceding financial years To review SITUATIONAL ANALYSIS of the metro that inform priority choices (Environmental Profile, Population Trends and Profile, Social Development Profile, Governance and Finance Development Profile, Infrastructure Development Profile, Key Development Trends, Spatial Development Profile) 	30/10/2020
7	Ward Councillors, together with Ward Committees compile ward profiles and review current ward priorities	01/09/2020 - 31/01/2020
8	 IDP Technical Workstream: To assess and identify information from adopted Sector Plans against the backdrop of the SITUATIONAL ANALYSIS, including the LSDFs for integration into the IDP Review document if possible 	15/10/2020 - 16/10/2020
9	Coastal Region Pre-Imbizo Session To prepare content for the Mayoral Imbizo	06/10/2020
10	Midland Region Pre-Imbizo Session To prepare content for the Mayoral Imbizo	13/10/2020
11	Inland Region Pre-Imbizo Session To prepare content for the Mayoral Imbizo	13/10/2020

NO	ACTIVITY DESCRIPTION	DATES
12	Executive Mayoral Imbizo:	24, 25,
	 To interact with ward communities to listen to needs and concerns; and provide feedback on approved programmes and projects for 2020/2021 	26/10/2020
	E 2: STRATEGIES	
13	Submission of priority requests in relation to Catalytic Programmes to provincial sector departments and State-owned Enterprises, including Built Environment Performance Plan (BEPP) requests.	15/10/2020
14	Annual Evaluation of BEPPs & City Plans	28/10/2020, 03/11/2020
15	PATT: Knowledge Products & Training #1; Longer Term Planning #2; C88 Transformation Indicators in relation to longer term planning	26/11/2020
16	Metro Long-term Planning Project: CSP assistance to the metro with long-term planning	17/11/2020
17	Eastern Cape Joint Planning with NMB & BCMM: Joint planning between metros and their respective provincial governments facilitated by National Treasury	06/10/2020
18	Mayoral Lekgotla Session:	12-13/11/2020
19	Council Lekgotla: To reflect on desired key outcomes over the remainder of Council's 5-year term based on its deep understanding of current and emerging City trends and realities as consolidated during Mayoral Lekgotla	19-20/11/2020
20	Council Workshop: To review the current budget related policies and need for compiling new budget related policies	13/11/2020
21	Budget Workshops with all directorates	23/11/2020 - 03/12/2020
22	Council: To approve the Draft 2019/2024 Spatial Development Framework of the metro as reviewed and aligned with the Draft 2021/2026 IDP.	11/12/2020
23	IDP/OPMS Portfolio Committee: To review and update the IDP Vision, Mission and Strategic Objectives for recommendation to Council	20/01/2021
PHASE	3: PROGRAMMES AND PROJECTS (Identifying, prioritising, costing programme	s and projects)
24	To table and adopt the Statement of Financial Performance and the Implementation of the 2020/2021 budget for the second quarter & Midyear budget and Performance assessment report ended 31 December 2020 To consider Municipal entity's proposed budget, priorities and objectives for 2021/2024 and proposed budget adjustments for 2021/2024	27/01/2021
25	Ward IDP Sessions on progress made with Ward Priorities	04 and 11/03/2021
26	Work sessions to do costing of prioritised projects and programmes for CAPEX and OPEX 2021/2024 MTREF	01-08/03/2021
27	Work sessions to set service delivery key performance indicators and targets	22/02/2021 - 10/03/2021
.8	Council: • Adopted	24/02/2021

NO	ACTIVITY DESCRIPTION	DATES ACHIEVED
	✓ Amended IDP/Budget/PMS Process Plan and Time Schedule;	ACHIEVED
	✓ IDP Vision, Mission, Strategic Outcomes, Strategic Objectives	
	and Key Focus Areas; and	
	✓ Mayoral Lekgotla Priorities	
PHASE	4: INTEGRATION	
29	BCMM Technical IGR Forum Workshop:	25/02/2021
	 To allow Provincial Sector Departments and State-owned Enterprises to 	
	inform BCMM of provincial budgetary allocations and catalytic	
	programmes.	
	 To allow BCMM to present proposed catalytic programmes. 	
	 To identify transversal gaps and challenges to implementation of catalytic 	
	programmes and agree on action plans to address these.	
	5: ADOPTION	
30	Top Management Technical Planning Session:	04/03/2021
	To consider and recommend the draft 2021/2026 IDP, 2021/2024 MTREF	
24	Budget and 2021/22 SDBIP	00.00.00.0
31	Budget Steering Committee:	09/03/2021
	To consider the 2021/2026 draft IDP, 2021/2024 MTREF Budget and 2021/22 SDBB	
32	2021/22 SDBIP Top Management Technical Planning Session	16 17/02/0004
)2	To consolidate the setting of key performance indicators and targets in	16-17/03/2021
	line with the Draft IDP and Budget	
33	Councillors and Traditional Leaders' Workshop	24/03/2021
,,,	To deliberate on the 2021/2026 draft IDP, 2021/2024 MTREF Budget and	24/03/2021
	2021/22 SDBIP	
4	Council:	Tabled:
	 Tabling of the 2021/2026 draft IDP, 2021/2024 MTREF Budget, Draft 	31/03/2021
	BEPP and draft policies (at least 90 days before the start of the budget	Adopted:
	year).	23/04/2021
	 Tabling of the 2019/2020 Draft Annual Report before advertising it for 	
	public comment.	
	 Tabling of the proposed budget of the entity and assess the entity's 	
	(BCMDA) priorities and objectives and make recommendations. Board of	
	Directors to consider the recommendations and, if necessary, submit a	
-	revised budget.	44.0.1.0
5	BCMM Political IGR Forum:	09/04/2021
	To present BCMM Draft IDP and MTREF Budget for comment to other apharon of government for appartition.	
6	spheres of government for consultation Publicised the 2021/2026 Draft IDP, Draft 2021/2024 MTREF Budget, Draft BEPP	40/04/0004
10	and draft policies in the Local Newspaper and on the BCMM Website and provided	19/04/2021
	at least 21 days (for the IDP) and 30 days (for the draft Rates Policy) for public	
	comments and submissions	
7	VIRTUAL IDP/Budget Road Show:	
•	To consult the Draft IDP, SDBIP and Budget	
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	Coastal IDP/Budget Roadshow	08/05/2021
	Midland IDP/Budget Roadshow	09/05/2021
	Inland IDP/Budget Roadshow	10/05/2021
	Business Leaders Webinar	12/05/2021
	Youth Webinar	15/05/2021
8	Budget Steering Committee:	17/05/2021

NO	ACTIVITY DESCRIPTION	DATES ACHIEVED
	 To consider and recommend the Final 2021/2026 IDP, 2021/2024 MTREF Budget and 2021/22 BEPP, after considering the submissions made by the local community, National or Provincial Treasury, national or provincial organs of state or neighbouring municipalities 	
39	Councillors and Traditional Leaders' Workshop: To interrogate Final IDP, Budget and BEPP	19/05/2021
40	Municipal Budget and Benchmark Engagement by National Treasury	21/05/2021
41	 Council: To adopt 2021/2026 IDP, Performance Management Measures and Targets, 2021/2024 MTREF Budget, 2021/2022 BEPP and the revised Policies (at least 30 days before the start of the budget year) To approve the Draft 2019/2024 Spatial Development Framework of the metro as reviewed and aligned with the Draft 2021/2026 IDP. 	31/05/2021

5.1.2 KEY INFORMANTS

Development of the 2021/2026 IDP was undertaken within the framework of national and provincial legislation and policy directives, which include most notably the National Development Plan, Medium-Term Strategic Framework (2019-2024), District/Metro Development Model, Draft Metro-Specific IDP Guidelines, Guidelines for Transitioning out of BEPP and the South African Economic Reconstruction and Recovery Plan.

Other factors that were taken into consideration include:

- a) Assessment Issues
 - The comments on the last adopted IDP provided by the MEC for Local Government in accordance with Sections 31 and 32 of the Municipal Systems Act;
 - ii. Findings contained in the National Treasury Benchmarking Report;
 - iii. Findings contained in the Auditor-General's Report of the previous financial year/s; and
 - iv. Shortcomings and weaknesses identified through self-assessment.
- b) Review of the Strategic Elements of the IDP in terms of priorities of Council and the objectives of Management

- Review of the Strategic elements of the IDP and Metro Growth and Development Strategy (MGDS) if required; and integrating the strategic intent throughout the budget process, including mSCOA alignment, and finalizing of the Service Delivery and Budget Implementation Plan (SDBIP);
- ii. Review of elements of the Spatial Development Framework;
- iii. Update of Master Plans and Sector Plans; and
- iv. The update of the Financial Plan.
- c) Inclusion of new information where necessary
 - i. Consideration of the impact of Covid-19 Global Pandemic;
 - ii. Update of the Socio-Economic Profile; and
 - iii. Public Participation Input and revision of Ward Plans.

5.1.2.1 BCMM priorities from the Executive Mayoral Lekgotla

The Mayoral Lekgotla, followed by the Council Lekgotla held annually are critical instruments of the IDP Process and aids the Executive Mayor in his/her responsibility for the preparation and implementation of the IDP, Budget & Performance Management. In his/her executive capacity, the Executive Mayor has to:

- a) be responsible for the overall oversight, development and monitoring of the process or delegate IDP & PMS responsibilities to the City Manager;
- b) ensure that the budget, IDP & budget related policies are mutually consistent & credible;
- c) approve nominated persons that will be responsible for different roles and activities within the IDP/Budget process; and
- d) submit the IDP & the Annual Budget to the municipal Council for adoption.

These Mayoral Lekgotla Priorities, arranged in accordance with the BCMM Metro Growth and Development Strategy (MGDS) and Integrated Development Plan, are aligned with the National and

Provincial Policy Directives through the Medium-Term Strategic Framework (MTSF) 2019/2024 and Provincial Development Plan (PDP) 2030 as follows:

Table 3: Mayoral Lekgotla Priorities

MTSF 2019/2024 PDP	PCMM Moverel Laboration 2000
	BCMM Mayoral Lekgotla 2020
Economic Innovative,	and productive city:
Transformation inclusive and	Priority 1 - Complete Buffalo City
and Job Creation growing economy	Economic Recovery Plan with clear
	interventions for the automotive
	sector, agro-processing, the digital
	economy, the green economy,
	infrastructure and the property
	economy, revitalizing tourism (with
	an initial focus on domestic tourism)
	and the creative industries
	 Priority 2 - Continue to draw down
	relief measures for local business
	 Priority 3 - Institute a local economic
	recovery compact
	Priority 4 - Expand inclusivity-
	enabling measures (automotive
	incubator with ELIDZ), digital skills
	hub (with Harambee), integration of
	township and village economies into
	value chains where Buffalo City
	is/could be competitive
	Priority 5 - Expand public
	employment programmes as
	temporary measure until private
	employment picks up (using new
	social employment guidelines from

MTSF 2019/2024	PDP	BCMM Mayoral Lekgotla 2020
		Presidency and focusing on areas of
		social need such as food security)
		 Priority 6 - Continue with institutional
		reforms (SNDB, Investment Centre
		etc)
		Priority 7 - Focus more on doing the
		basics better (clean city,
		maintenance of assets and municipal
		facilities – beaches, sports facilities
		etc)
		Priority 8 - Infrastructure for
		economic competitiveness -
		promote Buffalo City as a future
		export hub and a SMART City
Priority 5: Spatial	Goal 5:	MGDS Strategic Outcome 2: A Green City:
Integration,	Environmental	 Priority 1 - Finalize Thezi Langa IPP
Human	Sustainability	with due diligence and sensitivity
Settlements and		testing to ensure improved electricity
Local		pricing deal for the city
Government		Priority 2 - Reforms to reduce
		electricity losses (smart meters,
		electrification of informal settlements
		etc)
		 Priority 3 - Package Berlin Green
		Hub (with the ELIDZ) for
		implementation readiness and
		funding/investment
		Priority 4 - Expand Green/Waste
		Public Employment Programmes,
		focusing on high visibility/trafficked
		routes in the city (number of
		initiatives packaged by BKCOB,

MTSF 2019/2024	PDP	BCMM Mayoral Lekgotla 2020
		 BCMDA, Municipal Services but which require funding) Priority 5 - Appointment of HODs and implementation of service delivery improvement plans Solid Waste (including recommendations of work study reports) Priority 6 - Implementation of Good Green Deeds partnerships (circular waste economy) and improved reporting and visibility thereof Priority 7 - New approach to BCMM facilities (sports facilities, beach infrastructure, possibly zoo) in light of poor management, vandalism, lack of adequate security, and declining budgets) Priority 8 - Reforms around water conservation and demand management Priority 9 - Preparation of water reuse project (linked to Reeston WWT)
Priority 5: Spatial	Goal 2: An	MGDS Strategic Outcome 3: A Connected
Integration,	enabling	City:
Human	infrastructure	Priority 1 - Work closely with
Settlements and	network	Provincial Government to engage
Local		Transnet on retention of manganese
Government		for Ngqura (which would allow export
		of Ford through East London Port,
9		adding to the business case for expansion)

MTSF 2019/2024	PDP	BCMM Mayoral Lekgotla 2020
		Priority 2 - Continue to engage
		national government on West
		Bank/kuGompo Logistics Hub,
		including shifting container terminal
		to West Bank
		Priority 3 - Ensure Settlers
		Expansion Phase 1 completed
		 Priority 4 - Ensure CIDMS readiness
		to optimize future grant draw-down
		from NT
		Priority 5 - Partner with World Bank
		on Smart City Strategy, and integrate
		Smart City approaches into city
		business processes (waste, facilities
-		management, energy solutions,
		security, finance, asset management
	f'	etc)
		 Priority 6 - Accelerate digital access
		(free Wi-Fi and digital skills hub)
Priority 5: Spatial	Goal 2: An	MGDS Strategic Outcome 4: A Spatially
Integration,	enabling	Transformed City:
Human	infrastructure	 Priority 1 - Finalization of SDF
Settlements and	network	Priority 2 - Long term financing
Local		strategy for each catalytic
Government		programme (institutionalizing BFI
		project portfolio for West Bank and
		MELD Corridor, and developing new
		project portfolios for other catalytic
		programmes)
		 Priority 3 - Project prioritization per
		catalytic programme

MTSF 2019/2024	PDP	BCMM Mayoral Lekgotla 2020
	7	Priority 4 - West Bank/kuGompo
		Logistics Hub (land consolidation,
		expansion of ELIDZ footprint,
		transport corridor to
		Mdantsane/Wilsonia)
		 Priority 5 - New transport corridor
		development (N2-R72)
		Priority 6 - New models for public-
		private partnerships (leveraging
		BCMM land) to build revenue base of
		city
		 Priority 7 - Land release for human
		settlement densification
		Priority 8 - Duncan Village
-		Redevelopment (including bulk
		enablers for new planned
		settlements)
Priority 1: A	Goal 6: Capable	MGDS Strategic Outcome 5: A Well
Capable, Ethical	democratic	governed City:
and	institutions	Priority 1 - Audit improvement
Developmental		(unqualified opinion)
State		Priority 2 - Strengthened
		accountability to improve control
		environment (PMDS)
		 Priority 3 - Efficiencies in revenue
		billing and collection (given that
		revenue is declining)
		 Priority 4 - Implement life-cycle asset
		management system (CIDMS)
		 Priority 5 - Hard cost containment
		measures

MTSF 2019/2024	PDP	BCMM Mayoral Lekgotla 2020
		 Priority 6 - Systems automation and
		integration (as part of Smart City
		Strategy)
		 Priority 7 - New macro-structure
		Priority 8 - Shift to evidence-based
		planning and budgeting
		Priority 9 - Institutionalization of the
		metro development model (one
		Buffalo City plan for all three spheres
		and entities)
		Priority 10 - New stakeholder
		compact for economic recovery

5.1.3 BCMM KEY ELEMENTS OF THE 2021/2026 IDP

5.1.3.1 Proposed High-Level Changes

All processes undertaken above contributed to the IDP/Budget development process towards the 2021/2022 financial year. During the planning process BCMM's vision, mission and key strategic focus areas were revisited. Consequently, the vision, mission, values, strategic outcomes, strategic objectives encapsulated in the IDP and MGDS remain unchanged for this fifth generation Integrated Development Plan. Amendments to the Key Focus Area have, however, been made.

The Strategic Framework expressed in this IDP is the primary informant of the BCMM Five-Year Performance Scorecard, Multi-Year Budget, Annual Service Delivery and Budget Implementation Plan and Performance Agreements of Senior Managers. The setting of key performance indicators and targets against which the performance of the municipality and its senior management and leadership are measured derive its mandate from this IDP.

The introduction of Key Focus Areas (KFAs) formed part of the 2019/2020 IDP Review and is informed by the need to create more functional synchrony between the strategic imperatives captured in the IDP and the core competencies of the municipality. One of the benefits of the inclusion of KFAs in the IDP is that it improves accountability, since KFAs can be assigned to specific officials and be accentuated in their performance agreements to champion.

Table 4: BCMM Strategic Framework

Strategic Outcomes	Strategic Objectives	Key Focus Areas			
STRATEGIC	To enhance the Quality	KFA 1: Enterprise Development			
OUTCOME 1	of Life of the BCMM	KFA 2: Trade and Investment Promotion			
(SO1): An	community with rapid	KFA 3: Innovation and Knowledge Management			
innovative and	and inclusive economic	KFA 4: Tourism & Marketing			
Productive City	growth and falling	KFA 5: Job Readiness & Training (External)			
	unemployment	KFA 6: Rural Development & Agrarian Reform			
		KFA 7: Arts, Culture and Heritage Resource			
		Management			
		KFA 8: Sport Development (Programmes)			
		KFA 9: Sport and Recreation Facilities			
		KFA 10: Libraries and Halls			
		KFA 11: Emergency and Disaster Management			
		KFA 12: Traffic Management			
STRATEGIC	To promote an	KFA 13: Environmental Management and Climate			
OUTCOME 2	environmentally	Change			
(SO2): A green city	sustainable city with	KFA 14: Air quality			
	optimal benefits from	KFA 15: Parks and Open Spaces			
	our natural assets.	KFA 16: Vegetation Control and Biodiversity			
		KFA 17: Municipal and Environmental Health			
		KFA 18: Solid Waste Management			
		KFA 19: Roads and Storm water Infrastructure			

Strategic Outcomes	Strategic Objectives	Key Focus Areas		
STRATEGIC	To maintain a world	KFA 20. ICT		
OUTCOME 3	class logistics network.	KFA 21: Transport Planning and Operations		
(SO3): A connected city		KFA 22: Energy Supply Efficiency		
STRATEGIC	To develop and	KFA 23: Water and waste water		
OUTCOME 4	maintain world class	KFA 24: Spatial and Urban Planning		
(SO4): A Spatially	infrastructure and utilities.	KFA 25: Sustainable Human Settlements		
Transformed city		KFA 26: Built Environment Management		
		KFA 27: Urban, Rural and Township Regeneration		
		KFA 28: Property Management and Land Use		
		KFA 29: Cemeteries and Crematoria		
STRATEGIC	Promote sound financial	KFA 30: Risk Management		
OUTCOME 5	and administrative	KFA 31: Stakeholder Participation & Customer		
(SO5): A well-	capabilities.	Relations		
governed city		KFA 32: Intergovernmental Relations (IGR) and		
		International Relations (IR)		
		KFA 33: Communications (Internal and External)		
		KFA 34: Corporate Marketing (Branding)		
		KFA 35: Revenue Management		
		KFA 36: Expenditure and Supply Chain		
		Management		
		KFA 37: Budget and Treasury		
		KFA 38: Corporate Asset Management		
		KFA 39: Internal Human Capital and Skills		
		Development		
		KFA 40: Gender, Elderly, Youth and Disabled		
		(Vulnerable Groups)		
		KFA 41: Performance Management and		
		Monitoring and Evaluation		
		KFA 42: Fleet Management		

Strategic Outcomes	Strategic Objectives	Key Focus Areas		
		KFA 43: Employee Performance Management		
		KFA 44: Human Resources Management		
		KFA 45: Internal Audit		

5.1.3.2 IDP Recommendations

The Integrated Development Plan (IDP) is the overall strategic development plan for a municipality, prepared in terms of the Municipal System Act, Act 32 of 2000, that guide decision-making, budgeting and development in the municipality. The Spatial Development Framework presents the long-term vision of the desired spatial form of the municipality. The SDF is thus a critical component to the IDP to direct municipal and private sector spending and investment by providing spatial proposals and strategies (thus the location and nature of development) which will support economic growth and integrated human settlements. The amended Spatial Development Framework was adopted by Council in December 2020.

5.1.3.3 Community Consultation Process on the 2021/2026 IDP and MTREF Budget

In developing its Integrated Development Plan, Buffalo City Metropolitan Municipality takes its tune from residents and the broader public of the Metro who participate in a number of public consultation processes and programmes such as the annual Mayoral Imbizo and IDP/Budget Roadshow. It is through these engagements that residents are able to define and shape their needs and priorities which must be taken into consideration during planning and budgeting. BCMM aims to address identified needs and priorities through the 2021/2026 Integrated Development Plan and Budget as revised annually.

The IDP process is an outcome of an intensive and detailed series of engagements with our communities through the following key participatory democracy instruments:

- a) Mayoral Imbizos (held during October 2020);
- b) IDP/Budget/PMS Workstreams where external stakeholders also participated in the deliberations (during October 2020);
- c) Ward Committee engagements and activities (held throughout the 2020/2021 financial year whenever possible within the regulatory restrictions in the Covid-19 Global Pandemic); and
- d) IDP Ward Priorities Sessions held with Ward Councillors from each of the three functional regions on the review of Ward Priorities in preparation for the new five-year IDP.

The members of the public were awarded an opportunity to submit their inputs via a WhatsApp line created for this purpose, on live radio and social media comments options. Further to this an e-mail address was created through which the metro received numerous submissions on the draft IDP and Budget until the deadline of 19 May 2021. The City considered all public inputs in the compilation of this final IDP, BEPP and 2021/2022 MTREF Budget document. Refer to Annexure AB for the detail of comments received from public.

5.2 MEDIUM TERM REVENUE AND EXPENDITURE FRAMEWORK (MTREF) BUDGET

5.2.1 BUDGET PROCESS

The 2021/2022 budget process commenced with a Mayoral Lekgotla session from 12 – 13 November 2020. The purpose of the session was to review strategic objectives for service delivery and development. A budget workshop with all directorates was held from 23 November – 03 December 2020, thereafter, the directorates and the municipal entity (BCMDA) were requested to prepare and submit budget requests for consideration.

A Top Management Technical Planning Session was held on 04 March 2021 to consolidate the setting of key performance indicators and targets in line with the Draft IDP and Budget. This session was followed by a Budget Steering Committee (BSC) meeting on 09 March 2021. The BSC was chaired by the Member of the Mayoral Committee (MMC) for Finance, assisted by the Chief Financial Officer, Budget & Treasury Management officials and IDP officials. The primary aim of the Budget Steering Committee meeting was to ensure:

- a) that the process followed to compile the budget complies with legislation,
- b) that there is proper alignment between the policy and service delivery priorities set out in the City's IDP and the budget;
- c) that the municipality's revenue and tariff setting strategies ensure that the cash resources needed to deliver services are available.

After Council has approved the draft 2021/2026 IDP, 2021/2022 MTREF Budget and draft 2021/2022 BEPP on 23 April 2021, the documents were made available on 19 April 2021 and a deadline for submission was set for 19 May 2021. IDP/Budget Roadshows were held on radio and social media platforms from 8 to 15 May 2021 in the following sequence:

- Coastal Roadshow 8 May 2021
- Midland Roadshow 9 May 2021
- Inland Roadshow 10 May 2021
- Business Webinar 12 May 2021
- Youth Webinar 15 May 2021

A Top Management Meeting, Budget Steering Committee and Councillors and Traditional Leaders' Workshop followed the public consultation process to consider the public comments and proposed amendments before final Council adoption.

The following key informants have or may have necessitated amendments to the Draft IDP:

- National Treasury Assessment recommendations are further unpacked in the MTREF Budget Document. Opex and Capex budget reductions will be amended in the Final IDP for the purpose of technical consistency and alignment between IDP and Budget. Collection rate for 2021/2022 has been revised downwards to 85%.
- IDP Scorecard Work has continued drafting the 2021/2022 Service Delivery and Budget Implementation Plan (SDBIP) and final indicators and targets as per regulations (28 days after Council adoption of the Budget) will be corrected in the IDP Scorecard for technical consistency between IDP and PMS.
- Public Comments Any community comments resulting in changes to the Budget Policies (e.g. Tariff Policy) to be corrected on the IDP document for accuracy.
- No input on Strategic Priorities (Mayoral Lekgotla Priorities), Vision, Mission, Values, Strategic Outcomes, Strategic Objectives, Key Focus Areas were received after Council has approved the convention of Strategic Framework for the IDP on 24 February 2021.
- ONE PLAN Various entities from other spheres of government used this opportunity to provide BCMM's IGR and IDP Offices with outstanding catalytic projects. These projects have been incorporated in SECTION D of the Final IDP document.

5.2.2 NATIONAL TREASURY MFMA CIRCULARS

National Treasury issued MFMA Circular No. 107 on 4 December 2020 and MFMA Circular No. 108 on 8 March 2021 to guide the compilation of the 2021/2022 MTREF. Some of the key issues highlighted by the circulars are as follows:

- a) In the build-up to the 2021 local government elections, the financial sustainability of the municipality should be protected.
- b) Electricity remains a binding constraint on economic recovery, with power interruptions expected to continue into 2021.

- c) The 2021 Medium-Term Expenditure Framework (MTEF) includes reductions in planned transfers to municipalities, these include reduction in equitable share and general fuel levy.
- d) The following economic challenges will continue to put pressure on municipal revenue generation and collection levels:
 - i. Expected economic growth is 3.3 per cent in 2021.
 - ii. Rising unemployment and income losses have entrenched existing inequalities.
 - iii. Although growth rates are likely to improve quickly as restrictions are removed, based on current projections, the output is only expected to return to pre-pandemic levels in 2024.
 - iv. The Consumer Price Index (CPI) inflation is estimated at 3.9% in 2021/2022, 4.2% in 2022/2023 and 4.4% in 2023/2024 financial years.
- e) The tariff increases by Eskom and Water Boards are above inflation and should be considered as such while determining cost-reflective tariffs:
 - f) The Municipal Property Rates Act on the determination of categories of rateable properties has been revised. Municipalities must implement the new property categorisation framework by not later than 01 July 2021.
 - g) Municipalities must budget and account for bulk water purchases as inventory as per GRAP 12.

5.2.3 BUDGET GUIDELINES AND PRINCIPLES

The following budget principles and guidelines informed and provided the bases for the compilation of the 2021/2022 MTREF budget:

a) The 2020/2021 mid-year adjustment budget and actual figures were used as the baseline for the 2021/2022 MTREF budget. Further, reassessment of activities was undertaken to determine if there have been any changes of circumstance that have impact on the compilation of the budget.

- b) The service charge tariffs have been calculated taking into consideration the input costs of generating the services.
- c) The affordability of the service charges to the consumers was one of the guiding principles.
- d) Ability to maintain and renew existing assets whilst also addressing the backlogs was part of the consideration.
- e) The budget must be funded as per MFMA Circular 42.
- f) The following is applicable to projects and/ or programmes:
 - i. projects with existing contracts must be prioritised
 - ii. projects must be within affordability limits; should additional budget/ funding be available, other projects will be funded in terms of priority and benefit to the Metro
 - iii. no budget allocation to projects that are not in the IDP

5.2.4 MTREF BUDGET (2021/2022 – 2023/2024)

Section 17(1) of the MFMA requires that the annual budget of the municipality be in the prescribed format:

- Setting out realistically anticipated revenue for the budget year from each revenue source.
- Appropriating expenditure for the budget year under the different votes of the municipality.
- Setting out indicative revenue per revenue source and projected expenditure by vote for the two financial years following the budget year.
- Setting out the estimated revenue and expenditure by vote for the current year and actual revenue and expenditure by vote for the financial year preceding current year.

The following tabulated budget assumptions were used in the preparation of the MTREF budget, these are narrated beneath the table:

Table 5: Budget Assumption

DESCRIPTION	2020/2021	2021/2022	2022/2023	2023/2024
National Treasury Headline Inflation Forecasts	4,50%	3,90%	4,20%	4,40%
Salaries	6,25%	5,20%	5,20%	5,40%
Electricity Purchases	6,90%	14,59%	9,86%	9,86%
Water Purchases	8,28%	7,09%	8,28%	8,28%
Free Basic Electricity	50 kwh p.m.	50 kwh p.m.	50 kwh p.m.	50 kwh p.m.
Free Basic Water	6 kl p.m.	6 kl p.m.	6 kl p.m.	6 kl p.m.
Basic Welfare Package	R717,03	R782,26	R847,42	R920,79
Equitable Share Allocation	R 911 042 000	936 811 000	989 074 000	983 479 000
Bad Debt Provision	9,50%	14,00%	14,00%	12,50%
Property Rates	8,50%	8,00%	7,00%	8,00%
Refuse Tariff	9,20%	8,50%	8,50%	8,70%
Sanitation Tariff	9,20%	8,50%	_8,50%	8,70%
Electricity Tariff	6,22%	14,59%	. 8,90%	8,90%
Water Tariff	9,20%	9,10%	9,10%	9,20%
Fire Levy	8,70%	8,00%	8,00%	8,50%
Sundry Income	8,70%	8,00%	8,00%	8,50%

- i. Property Rates increase is projected at 8% in 2021/2022, 7% in 2022/2023 and 8% in 2023/2024 financial year.
- ii. Refuse Removal and Sanitation Charges have been projected to increase by 8.5% in both 2021/2022 and 2022/2023 financial years and 8.7% in 2023/2024 financial year.
- iii. Water Service tariff increase is projected to increase by 9.1% in both 2021/2022 and 2022/2023 financial years and 9.2% in 2023/2024 financial year.
- iv. On Electricity, the tariff will increase by 14.59% in 2021/2022 financial year and 8.9% in the two outer years. The Electricity tariff applied is linked to the increase approved by National Electricity Regulator of South Africa (NERSA) to Eskom.
- v. The Revenue Collection Rate of 85% has been projected in 2021/2022.

- vi. The Repairs and Maintenance budget is currently 5% of the total Operating Expenditure Budget. The City is striving towards a 10% repairs and maintenance of its total operating budget owing to the aging of the City's infrastructure. The City's infrastructure repairs and maintenance programme is complemented by the renewal and upgrading of existing infrastructure programme as the City is using revaluation method to value its infrastructural assets.
- vii. Employee costs as a percentage of total operating cost is 30.8% over the MTREF. Though this rate is still within the norm of 25% to 40% as per MFMA Circular 71, it requires close monitoring to avoid an increasing trend.
- viii. The Salary and Wage Collective Agreement for the period 01 July 2018 to 30 June 2020 has come to an end and a new agreement is under consultation. A projected increase of 5.2% (CPI+1.3%) has been factored in the employee costs for the 2021/2022 financial year, for the two outer years an increase of CPI+1% has been projected.

6. CHALLENGES

6.1 INTEGRATED DEVELOPMENT PLAN

Challenges

While radio broadcasts are reaching a notable number of listeners and responses have proven to be quite effective as a result, many of our residents prefer visual presentations where they are able to see the Executive Mayor and other Senior Members of Council. This opportunity is provided through social media platforms when virtual presentations are broadcasted live. However, many residents cannot afford the data costs associated with this option.

Proposed Responses

It is recommended that ICT explores options to provide citizens access to free connection to internet platforms when presentations are done to present the IDP and Budget.

6.2 MTREF BUDGET

Finding a balance between endless service delivery needs and setting affordable tariffs is always a challenge when compiling a budget and this challenge was also experienced in the compilation of the 2021/2022 MTREF. The following are the associated risks with achieving the 2021/2022 MTREF projections:

- Higher levels of unemployment are likely to increase levels of indebtedness and defaulting on payments as a result of COVID-19.
- ii. Increase in input costs to the provision of basic services could lead to trading services operating at a deficit.
- iii. Aging infrastructure is a risk that could disrupt the provision of services and cause unhappy consumer that might decide not to honour the municipal accounts.
- iv. Electricity and water losses that are above the norm.

7. STAFF IMPLICATIONS

None.

8. FINANCIAL IMPLICATIONS

The consolidated budget for the 2021/2022 MTREF period is R10 billion (2021/2022), R11.01 billion (2022/2023) and R11.50 billion (2023/2024) with the table below summarising the consolidated overview of the 2021/2022 MTREF Budget. A detailed budget report is attached as Annexure B:

Table 6: Consolidated Overview of the 2021/2022 MTREF Budget

DESCRIPTION	2020/2021 ADJUSTMENT BUDGET	2021/2022 FINAL BUDGET	INCREASE OR (DECREASE) %	2022/2023 FINAL BUDGET	2023/2024 FINAL BUDGET
Total Operating Revenue	7 751 879 357	8 234 111 627	6,22	8 804 511 644	9 389 820 406
Total Operating Expenditure	7 751 280 365	8 231 744 713	6,20	8 802 858 998	9 386 306 507
Surplus/(Deficit) for the year	598 992	2 366 914		1 652 646	3 513 899
Total Capital Expenditure	2 209 378 940	1 803 591 613	(18,37)	2 208 774 392	2 117 298 151
Total Opex and Capex Budget	9 960 659 305	10 035 336 326		11 011 633 390	11 503 604 658

9. OTHER PARTIES CONSULTED

- 9.1 Buffalo City Metropolitan Council
- 9.2 Mayoral Committee
- 9.3 Budget Steering Committee
- 9.4 IDP/PMS Portfolio Head
- 9.5 BCMM Top Management
- 9.6 BCMM Directorates
- 9.7 External Stakeholders

10.RECOMMENDATIONS

- 10.1. The Council of Buffalo City Metropolitan Municipality, acting in terms of Section 34 of the Municipal Systems Act, 32 of 2000 <u>approves</u> and <u>adopts</u> the 2021/2026 Integrated Development Plan (IDP) inclusive of the Spatial Development Framework (SDF) as required by S32 of the Municipal Systems Act.
- 10.2. The Council of Buffalo City Metropolitan Municipality <u>note</u> that, in embracing the intention of the <u>District/Metro Development Model</u>, which is for all three spheres of government to work off a common strategic alignment platform, Section D of the IDP for 2021/2026 is a reflection of

- the city's first attempt at the ONE PLAN as envisaged by the District/Metro Development Model.
- 10.3. The Council of Buffalo City Metropolitan Municipality, acting in terms of Division of Revenue Act (DoRA), <u>approves</u> and <u>adopts</u> the 2021/2022 Built Environment Performance Plan (BEPP)
- 10.4. The Council of Buffalo City Metropolitan Municipality, acting in terms of section 24 of the Municipal Finance Management Act, (Act 56 of 2003) approves and adopts:
 - 10.4.1 The Consolidated Annual Budget of the municipality for the 2021/2022 MTREF and the multi-year and single-year capital appropriations as set out in the following tables:
 - Budgeted Financial Performance (revenue and expenditure by functional classification);
 - ii. Budgeted Financial Performance (revenue and expenditure by municipal vote);
 - iii. Budgeted Financial Performance (revenue by source and expenditure by type); and
 - iv. Multi-year and single-year capital appropriations by municipal vote, functional classification and funding by source.
 - v. Budgeted Financial Position;
 - vi. Budgeted Cash Flows;
 - vii. Reserves and accumulated surplus reconciliation;
 - viii. Asset management; and
 - ix. Basic service delivery measurement.
 - 10.4.2 The Annual Budget of the parent municipality for the 2021/2022 MTREF and the multi-year and single-year capital appropriations as set out in the following tables:
 - i. Budgeted Financial Performance (revenue and expenditure by functional classification):

- ii. Budgeted Financial Performance (revenue and expenditure by municipal vote);
- iii. Budgeted Financial Performance (revenue by source and expenditure by type); and
- iv. Multi-year and single-year capital appropriations by municipal vote, functional classification and funding by source.
- v. Budgeted Financial Position;
- vi. Budgeted Cash Flows;
- vii. Reserves and accumulated surplus reconciliation;
- viii. Asset management; and
- ix. Basic service delivery measurement.
- 10.4.3 The Annual Budget of the municipal entity (BCMDA) for the 2021/2022 MTREF and the multi-year and single-year capital appropriations as set out in the following tables:
 - Budgeted Financial Performance (revenue by source and expenditure by type); and
 - ii. Budgeted Financial Position;
 - iii. Budgeted Cash Flows;
 - iv. Budgeted Capital by Asset Class and Funding
- 10.5. The Council of Buffalo City Metropolitan Municipality, acting in terms of section 75A of the Local Government: Municipal Systems Act (Act 32 of 2000) <u>approves</u> and <u>adopts</u> tariffs effective from 1 July 2021:
 - 10.5.1 Property rates as set out in Annexure F
 - 10.5.2 Electricity as set out in Annexure F
 - 10.5.3 Water as set out in Annexure F
 - 10.5.4 Sanitation services as set out in Annexure F
 - 10.5.5 Solid waste services as set out in Annexure F
 - 10.5.6 Other services as set out in Annexure F

- To give proper effect to the Consolidated Annual Budget, the Council of Buffalo City Metropolitan Municipality **approves**:
 - 11.1 That an indigent subsidy be granted to registered indigents in terms of Council's Indigent Policy.
- 11.2 That an indigent consumer be given an average social subsidy package on his/her account as contained in table 15 of Annexure B.
- 11.3 That free basic electricity be granted for a registered indigent consumer of 50KWh per month.
- 11.4 That free basic water be granted to a registered indigent of 6KI per month.
- The Buffalo City Metropolitan Municipality Council, <u>approves</u> and <u>adopts</u> the revised budget related policies:
 - 12.1 Tariff Policy as set out in Annexure G
 - 12.2 Property Rates Policy as set out in Annexure H
 - 12.3 Supply Chain Management Policy as set out in Annexure I
- That Council <u>notes</u> the budget-related policies adopted in the previous financial years and where no amendments have been made after review, as listed in Section 2.4.1 of Annexure B and are available on BCMM's website at <u>www.buffalocity.gov.za</u>.
- That in terms of Section 24(2)(c)(iii) of the Municipal Finance Management Act, 56 of 2003, the measurable performance objectives for capital and operating expenditure by vote for each year of the medium-term revenue and expenditure framework as set out in Supporting Table SA7 be approved.
- That in terms of Section 24(2)(c)(iv) of the Municipal Finance Management Act, 56 2003, the Integrated Development Plan be approved.

- 16 Council <u>notes</u> that the Consolidated 2021/2022 MTREF Budget tabled for adoption is structured in terms of the Buffalo City Metropolitan Municipality votes and functions.
- 17 MFMA Circular 107 and 108 for the 2021/2022 MTREF attached as Annexure W be <u>noted</u> by Council.

X. PAKATI

EXECUTIVE MAYOR

BUFFALO CITY METROPOLITAN MUNICIPALITY

21 05 2021.

DATE

ANNEXURES:

A: 2021/2026 Buffalo City Metropolitan Municipality Integrated Development Plan

B: 2021/2022 - 2023/2024 Buffalo City Metropolitan Municipality Medium-Term Revenue and Expenditure Framework Budget

C.1 2021/2022 MTREF Capital Projects - Per Programme/Project

C.2. 2021/2022 MTREF Capital Projects – Detailed Schedule

D.1. 2021/2022 MTREF Operating Projects-Per Programme/Project

D.2. 2021/2022 MTREF Operating Projects – Detailed Schedule

E: BCMM mSCOA Systems Implementation Status Report

F: 2021/2022 Tariff Book

G: 2021/2022 Tariff Policy

H: 2021/2022 Property Rates Policy & Property Rates By-Law

I: 2021/2022 Supply Chain Management Policy

J: 2021/2022 Immovable Asset Policy

K: 2021/2022 Budget Virement Policy

L: 2021/2022 Funding and Reserves Policy

M: 2021/2022 Credit Control Policy

N: 2021/2022 Indigent Support Policy

O: 2021/2022 Long-Term Borrowing Policy

P: 2021/2022 Movable Asset Policy

Q: 2021/2022 Capital Infrastructure Investment Policy

R: 2021/2022 Long-Term Financial Planning Policy

S: 2021/2022 Budget Management and Oversight Policy

T: 2021/2022 Investment & Cash Management Policy

U: 2021/2022 Cost Containment Policy

V: 2021/2022 Service Level Standards

W: MFMA Circular 107 and 108

X: Consolidated 2021/2022 MTREF A-Schedules

Y: 2021/2022 MTREF A-Schedules (Parent)

Z: 2021/2022 MTREF D-Schedules (Municipal Entity: BCMDA)

AA: 2021/2022 Built Environmental Performance Plan

AB: Public Participation Written Comments Received on Draft 2021/2022 Integrated Development Plan (IDP) and 2020/2023 Medium Term Revenue and Expenditure Framework