



MINUTES OF THE BCMM POLITICAL INTERGOVERNMENTAL RELATIONS (IGR) FORUM MEETING

DATE: 17 SEPTEMBER 2021

TIME: 09H30

VENUE: MICROSOFT TEAMS PLATFORM

ITEMS	MATTERS DISCUSSED	ACTIONS TO BE TAKEN
1. Welcome & Objectives of the Session	<ul style="list-style-type: none">• The Chairperson Councilor Helen Neale-May opened the meeting and welcomed everyone present to the second Political Intergovernmental Relations (IGR) Forum meeting and the last meeting under the current council.• Local government elections are around the corner which are set to take place on the 1 November 2021.• BCMM had tried to meet and deliver according to the responsibilities of Intergovernmental Relations set on chapter 3	None

	<p>of the constitution and the Intergovernmental Relations Framework Act 13 of 2005 which promotes integrated planning for service delivery to work.</p> <ul style="list-style-type: none">• Within the short space of time the previous forums have indeed covered lots of issues which were outstanding.	
2. Roll call for attendees	People In attendance were:	
	Name	Organization
	Cllr Humphrey Maxegwana	Speaker of BCMM Council
	Cllr. Pumla Nazo	Portfolio Councilor for Spatial Planning and Development (BCMM)
	Cllr. Bongiwe Sauli	Portfolio Councilor for Corporate Services (BCMM)
	Cllr. Hellen Neale-May	Deputy Executive Mayor (BCMM)
	Cllr. Clara Yekiso-Morolong	Chairperson for Women’s Caucus (BCMM)
	Ms. Yoliswa Sinyanya	BCMM

	Mr. Andile Falati	BCMM
	Mr. Senzi Malaza	COGTA
	Mrs. Afika Siziba	DSD
	Mrs. Tabita Ngqunge	GCIS
	Ms. Nkhensani Makondo	National Department of Human Settlements
	Mr. Luyanda Mbula	BCMM
	Ms. Ondela Mahlangu	BCMM
	Ms. Nonkululeko Mbali	BCMM
	Mr. Andile Mshumpela	BCMM
	Mrs. Mandisa Plaatjies	DHS
	Mr. Vukile V. Balura	DEDEA
	Mr. Phiti Lizo	UFH
	Mr. Jakes Jakavula	Eskom
	Ms. Bulelwa Tafeni	OTP
	Mr. Lindelo Matya	Post Office
	Mrs. Zoleka Sokopo	DoH
	Mrs. Zandile Mntuyedwa	DoH
	Mr. Victor Nkosiabantu Mabece	DOE
	Mrs. Fundiswa Gidi	DEDEA
	Ms. Nontlantla Skenjana	DHS
	Mrs. Kholiswa Bana	IEC

	Mrs. Terry Ntantiso	DRDAR	
	Mrs. Honjiwe Mayaphi	DEA	
	Ms. Nopesika Tutshana	COGTA	
	Mr. Terry Taylor	Transnet	
	Mrs. Ntomboxolo Satula	DSRAC	
	Mr. Mziwamadoda Sotshana	BCMM	
	Ms. Nozuko Frans	BCMM	
	Mr. Sandile Booi	BCMM	
	Mr. Shaun Petzer	BCMM	
	Mrs. Faith Qebanya	BCMM	
	Ms. Darby Gounden	BCMM	
	Ms. Ncumisa Sidukwana	BCMM	
	Ms. Lumka Mbambo	BCMM	
	Mr. Siphiwo Bam	BCMM	
	Adv. Boniswa Mzimba	BCMM	
	Mr. Malibongwe Mfazwe	BCMM	
	Ms. Lusanda Mnqeta	BCMM	
	Ms. Yolanda Cwala	BCMM	
	Ms. Anazo Makinana	BCMM	

3. Apologies	<p>Apologies were tabled for:</p> <ul style="list-style-type: none"> • Cllr. Sindile Toni - Portfolio Holder for Infrastructure Services • Mr. Johan Louw - National Department of Human Settlements • Honourable. Cassel Mathale - Deputy Minister of Police (SAPS) • Mrs. Busisiwe Malaza - National Department of Social Development 	

	<ul style="list-style-type: none"> • Mrs. Pumla Nqakula Department of Safety and Liaison • Mr. Chris Ettmayr ELIDZ 	
4. Update on Resolutions	<p>The department had decided to create a register for resolutions for every meeting where resolutions will be captured of the previous Political IGR meetings from the 9th of April 2021 meeting and 25 June 2021 meeting.</p> <p>For the sake of time management, it was proposed that the resolutions be circulated to everyone in attendance. In future the resolutions register will be a standing outcome in every IGR Meeting.</p>	
5. Confirmation of Minutes of the Previous Political IGR Session (09 April 2021)	Minutes were adopted by Councilor Sauli and seconded by Councilor Nazo.	
6. BCMM One Plan	<p>Mrs. Faith Qebenya IDP Manager BCMM shared the status update of BCMM One Plan.</p> <p>District Development Model is a model which was approved by cabinet, which its intension and purpose is not to replace existing developmental strategic performance plans rather it is informed by these existing plans</p>	<ul style="list-style-type: none"> • Agree on the Structure to BCMM would use to drive the DDM and implement the One Plan.

	<p>and it is there to guide the review of the existing legislated plans and budget.</p> <p>Since there was no One Plan in place BCMMs IDP was used to develop the One Plan, once the One Plan has been approved the IDP will be guided by the strategies set in the approved One Plan.</p> <p>In BCMM the IDP will drive the implementation of the One Plan.</p> <p>The process which was followed in terms of developing the One Plan was highlighted, which included the following.</p> <ul style="list-style-type: none"> • preparation phase: Series of engagement held with internal and external stakeholders to achieve the BCMM One Plan. • Analysis phase: IDP Workstreams with external stakeholders and Community consultative engagements • Strategic phase: Metro was limited in terms of Strategic methodologies due to time constraints and the impact of the pandemic the visioning exercise was not conducted however due to the BCMM Metro Growth and Development Strategy which is a long term strategy of the Metro (MGDS), Built Environment Performance Plan (BEPP), Spatial Development Framework (SDF) and the Integrated Development Plan (IDP) , BCMM vision, mission statement, strategic outcomes were accepted as the framework for the One Plan. 	<ul style="list-style-type: none"> • BCMM Needs to develop an Implementation, Monitoring and Evaluation Framework together with the other spheres of government to ensure effective and efficient execution of the ONE PLAN. • BCMM needs to Strengthen strategies in the next generation of One Plans. • Strengthen and pursue collaboration with neighboring municipalities to look at investments
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	<ul style="list-style-type: none"> • project phase: Projects were received from State-Owned Entities, Provincial Government departments and some National Government Departments. • Integration phase: Sector plans were aligned with BCMM plans • Approval phase: Consultation was done and advise for improvement of the content was received from COGTA and ECSECC, advertisement for public comment was also done and a workshop for councilors was done. <p>The layout plan for the One Plan was shared which was as follows:</p> <ul style="list-style-type: none"> • Introduction - Includes summary and overview of DDM and its relationship with the MGDS Long term strategy of the Metro. • The process of formulating the One Plan • Summary of Diagnostic Analysis • Vision Setting • Strategy Formulation. • Implementation Commitment • One Plan Implementation, Monitoring and Evaluation. <p>In terms of the diagnostic analysis, BCMM had taken the process of updating the profile and it was submitted to COGTA for further assessment.</p>	<p>required and that benefit neighboring municipalities and BCMM</p>
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The vision setting was also done and incorporated in the One Plan document.

The Strategy for DDM was aligned with Metro Grown and Development strategic outcomes.

In terms of Monitoring and Evaluation framework there is a need to develop a multi-sphere implementation framework with detailed long-term outcomes of the three spheres.

Challenges

- There are still challenges of Spatialization of catalytic priorities.

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7. Responsibilities towards Early Child Development (ECD) by each Government Sphere	<p>Mrs. Afika Siziba from Department of Social Development presented the responsibilities towards Early Child Development by each Government Sphere. The presentation came as a response to the incident that recently took place in Southernwood in one of the Early Childhood Centers within BCMM jurisdiction where took children died. This presentation is therefore to highlight the rights of Children in terms of the South African Constitution which protects children's right to survive.</p> <p>The National Development (NDP) states that to curb unemployment and inequality it is necessary for the state to invest more on Early Childhood Development.</p> <p>The Early childhood Development is championed by Department of Social Development as per legislation, the education aspect is moved to Department of Education as its function, but the social aspect part is the responsibility of Department of Social Development. The role of DSD is to ensure availability of quality ECD services and equitable access of those services for children between 0-5years. DSD also has the responsibility to develop policies and conduct population-based planning and management of the ECDs.</p> <p>Other departments who have a role to play towards ECD centers are Department of Health, Department of Education, South African Police Services (SAPS), Department of Home Affairs, Cooperative Governance</p>	<ul style="list-style-type: none"> • DSD to locate the 2012 declaration that was between DSD and BCMM and the declaration is to be circulated to members of the IGR Forum. • An ECD forum needs to be established and the forum needs to meet quarterly • An engagement is to be facilitated between DSD, BCMM, Department of Basic Education to outline the
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	<p>and Traditional Affairs (COGTA), Stats SA, NGO/NPOs, South African Social Security Agency (SASSA), National Development Agency (NDA) and Department of Justice.</p> <p>Challenges</p> <ul style="list-style-type: none"> • There is a huge challenge within BCMM of ECD who are not meeting the set minimum norms and standards and who are not registered and not approved by BCMM council to operate. • There are challenges of the organizations who do not adhere to the policies that govern ECDs. • The number of unregistered ECDs is growing at a great pace • There is a need for reliable data in the sector that will drive planning, budgeting • The ECD policy needs to be prioritized and there is a need for political will and for the sector to be recognized and take priority • There is a great need for funding • Ideal role of the state • There is a need to move ECD from DSD to DBE. • Funding an additional compulsory year of ECD. 	<p>processes that still need to take place before the end of the year.</p> <ul style="list-style-type: none"> • Bilateral engagement between Department of Social Development and Department of Basic Education needs to be facilitated. • Department of Social Development to package relevant legislation requested to assist the Metro
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	<ul style="list-style-type: none"> • There is a challenge of ECD workforce and professional development <p>Interventions Required</p> <ul style="list-style-type: none"> • Municipality needs to assist DSD in coordinating ECDs within their area . • Metro needs to participate in the planning of early developmental services and to support childcare centers to meet the required standards. • Municipality needs to conduct audit and identify available ECD infrastructure that may be utilized for the expansion of Early development services and Programmes. • Assistance with infrastructure improvement especially in the most vulnerable communities. • The department needs strong political intervention from BCMM 	<ul style="list-style-type: none"> • The issue of ECD should be put as a standing item in all District /Metro health Forum. • To bring on board Department of Home Affairs to assist with ECD centers that are run by illegal immigrants in the Metro.
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8. Role of Municipal Health Services in Early Childhood Development	<p>Mr. Andile Falati from BCMM Municipal Health Department shared a presentation on the role and responsibilities of the Metro towards early childhood development. Environmental health is viewed as a science that addresses all physical, chemical, and biologic factors that are external to a person and how they can have an impact to that person.</p> <p>The early childhood function is mandated function given to Metros and district municipalities.</p> <p>Environmental health has a function of Health inspection of all premises in BCMM that includes ECD centers.</p>	<ul style="list-style-type: none"> • The issue of ECD was proposed to be a standing item in the District /Metro Health Council. • BCMM to conduct an awareness drive in all BCMM wards to educate communities about

	<p>Environmental Health Services has a responsibility to conduct risk assessment and conduct inspection in the ECD centers, the overall cleanliness of the site and its surroundings, the cleanliness of the actual ECD sites.</p> <p>The department inspects food preparation process, as well as the kitchen where the food is being prepared.</p> <p>The Ablution facilities are also inspected to make sure that the ablution facilities are clean, in good condition for usage, safe for children and adequate to accommodate the number of children in the center.</p> <p>The playground is also inspected, and the toys are also inspected if they are on good quality.</p> <p>The role of the department is to assess if the employees at the centers are have received professional training to work with children of young age.</p> <p>BCMM is currently running a programme that assist the registered ECDs with required training to run a fully-fledged ECD.</p> <p>The ECD trainers from BCMM visit the centers to monitor Programmes of ECDs and age appropriateness of the children that are in these centers.</p> <p>Challenges</p> <ul style="list-style-type: none"> • There are 688 registered ECDs in BCMMs database but only 197 of these centers are fully compliant to the regulations and standards set for the ECDs. 	<p>the dangers of illegal ECDs.</p>
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	<ul style="list-style-type: none"> There is an Issue of parents who do not report illegal centers instead they support them by enrolling their children in these centers. <p>Interventions required</p> <ul style="list-style-type: none"> An awareness drive needs to be conducted by BCMM Municipal Health Department to inform communities about illegal centers that are operating in BCMM and the dangers associated with them. 	
9. BCMM IDP Process Plan	<p>Ms. Nozuko Frans from BCMM IDP Unit presented the IDP process plan. Municipalities are requested by legislation to produce IDPs every five years, in the case of BCMM the IDP was adopted by BCMM council on 31st May 2021. These IDPs are also requested to be reviewed every financial year to align and talk to budget for that financial year.</p> <p>BCMM is currently busy with the review of its 2021-2026 IDP, this review is guided by the IDP process plan as requested by legislation.</p> <p>The process of the IDP encourages that all role players in the IDP including external stakeholders are fully aware of their role in the IDP and that they participate accordingly.</p>	<ul style="list-style-type: none"> All Sector Departments to note the process plan and participate in the upcoming joint sessions.

Below is the table with dates and activities for the IDP Process Plan:

Timeframes	Activity
July- August	Preparation for IDP, Budget and Performance Management Process
September- October	Situational Analysis
October - December	Consolidation of Strategic priorities
January- February	Programmes and Projects
February	Integration of Programmes and projects through consultative engagement with external stakeholders.
March	Approval of the Draft IDP
April- May	Consultation of the public and external stakeholders and final adoption
June	Conclusion

Due to the upcoming Local Government Elections the dates for the process plan might have to be adjusted to accommodate the new council and those

	changes would be signed off by the accounting office which is the City Manager and be taken to BCMM council for final Approval.	
10. Department of Transport - Provincial Roads Update	<p>Mr. Kwazelela Mcetywa from the Department of Transport gave a presentation on the status update of roads. In the current financial year, the Department of Transport had put aside a budget of R 6 655 430.00 for BCMM roads. In terms of Network roads per Km the department of transport has 970km gravel road that is within the jurisdiction of BCMM, and 482 surfaced road. There is an amount of R 8.6 million that is allocated for plant hirers that are allocated to BCMM, this budget is set for the work in the below areas:</p> <ul style="list-style-type: none"> • Kwelerana/Tyusha, • Kwanoncampa, • Quinera, • Kwatuba/Jongilanga, and • Cwengcwe which are areas that are under BCMM. <p>The department also has planned special re-gravelling in</p> <ul style="list-style-type: none"> • Mzitshana, • Blaney, 	<ul style="list-style-type: none"> • An onsite visit needs to be arranged between Department of Transport and BCMM Roads Unit to the Quenera road and Shafly Road, Sunrise on Sea and Brakfontein road. • BCMM to resubmit the MOU to DoT to strengthen cooperation between the Metro and DoT.

	<ul style="list-style-type: none"> • Tshabo-Ndevana <p>The re-gravelling in the above areas will be conducted every second month. Blading Maintenance is also conducted in roads within network. Surface roads is also done by the department which includes tar maintenance, pothole patching etc.</p> <p>In terms of the Quenera road the department before it can upgrade certain road, it uses prioritization model and the is a list of factors that are considered before upgrading the road. Unfortunately, Quenera road does not feature into the top 30 roads which meet the criteria to be upgraded into tarred road however the department continues to maintain this road for it to be accessible and trafficable.</p> <p>Currently the Department does not have an existing MoU with the Metro however the department welcomes requests from the Metro for such, but that is a process between the two parties.</p> <p>The was a request also for De-proclamation of the Kwelerana road to BCMM, the process is open, and the process will need to be followed for the road to be transferred to BCMM.</p>	<ul style="list-style-type: none"> • BCMM needs to motivate to DoT for a de-proclamation on the Quenera road. • DOT will be invited to the existing Work Stream when necessary instead of establishing a new forum dedicated for DOT. • Deterrents to be installed in Buffalo Pass by DoT to prevent illegal dumping to assist the metro with the challenge of illegal dumping
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11.BCMM Integrated Waste Management Plan	<p>Ms. Nomphele Daniels from BCMM Solid Waste Unit presented the BCMM Integrated Waste Management Plan. The Department of Solid Waste had recently reviewed the Integrated Waste Management Plan.</p> <p>All municipalities are requested by Law to develop Waste Management Plans so that they can be included in the municipal IDP.</p> <p>This sector has an element of creating employment opportunities for the public and which can be beneficial to the province which has a very high unemployment rate.</p> <p>The consultation process of the plan into the institution has been done, and now through this platform the external stakeholders are consulted for their comments and their inputs there after it can be sent to council for approval and proceed to MEC.</p> <p>The actual plan will be distributed to all stakeholders and members of the forum through the IGR Unit.</p>	<ul style="list-style-type: none"> • For Noting

	<p>Goals have been identified that will assist addressing the negative situation in the Metro, the Metro had installed litter bins for public waste generated through CBDs and Public spaces.</p> <p>BCMM is also looking at establishing community cleaning Programmes in informal settlements and townships.</p> <p>The CBD (Quigney) and Areas of Mdantsane (N U 1) will be piloted in this community base Approach.</p> <p>Transfer station in Kidd's Beach and Kaysers Beach have also been registered.</p>	
12.The Status of Land Invasion in South Africa: Government's Intervention Perspective	<p>Mr. Zukile Pityi from National Department of Agriculture Rural Development and Land Reform. gave a status update on Land Invasion. All districts in the Eastern Cape are faced with the issue of land invasion.</p> <p>Several sector departments were tasked to develop a memorandum of understanding between National Department of Agriculture, Rural Development and Land Reform, DRDAR, COGTA and Department of Public Works to coordinate efforts between these departments to find land invasion in the province. the memorandum was done, and it was presented two weeks ago to the house of Traditional Leaders and it was accepted towards national conference which will be chaired by the Minister and the President will also be present.</p>	<ul style="list-style-type: none"> • The MoU will be shared with IGR Unit where it will be circulated amongst the members of the meeting • There is an existing MoU which is an agreement for the Eastern Cape Province (DRDAR,

		<p>COGTA, DHS) to jointly address the matter.</p> <p>Municipalities will participate in these engagements</p> <ul style="list-style-type: none"> • Conference on Land Invasion and Management of Communal Land for SA to be held in due course.
<p>13. Way Forwards and Vote of Thanks and Closure</p>	<p>Presentation by IEC will be circulated amongst members since they could not present due to preparations for the registration process that will take place on the 18-19 September 2021.</p> <p>Dates of IGR Meetings</p> <ul style="list-style-type: none"> • 17 September 2021 – POLITICAL IGR FORUM • 15 October 2021 – POLITICAL IGR ROUNDTABLE • 19 November 2021 – TECHNICAL IGR SESSION 	

	The Chairperson thanked everyone who attended and participated, and the meeting was adjourned.	
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COUNCILLOR HELEN NEALE-MAY

DEPUTY EXECUTIVE MAYOR

DATE