

MINUTES OF THE BCMM POLITICAL INTERGOVERNMENTAL RELATIONS (IGR) ROUNDTABLE MEETING

DATE: 25 JUNE 2021

TIME: 09H30

VENUE: MICROSOFT TEAMS PLATFORM

ITEMS	MATTERS DISCUSSED	ACTIONS	ТО	BE
		TAKEN		
1. Welcome &	The Chairperson Councillor Helen Neale-May opened the meeting and	None		
Introductory	welcomed the Portfolio Holders who were present, representatives from sector			
Remarks	departments, BCMM representatives as well as the IGR Secretariat to the first			
	political IGR Roundtable meeting. The Chair advised that the purpose of the			
	Roundtable meetings was to discuss and action items of service delivery where			
	there were delays or challenges, that needed intervention in order to speed the			
	process of delivering those services.			

2. Apologies	 Apologies were tabled for: Ms. Sinyanya HOD Community Services in BCMM, Mr. Mbula HOD Human Settlements in BCMM, Mr. Sikweza from Municipal Service, Cllr Pakati Executive Mayor BCMM, Cllr. Maxhegwana Speaker of Council BCMM, HOD for Eastern Cape Department of Sports, Recreation and Arts and Culture (ECSRAC), Mr. Mbambanisi Director Provincial Human Settlements. 	
3. Presentation by	Mr. M. Ngonyama from BCMM Human Settlements tabled a presentation	• BCMM
Human	that focused on the Human Settlements status quo, the issue of Level 2	prioritize the
Settlements	Accreditation, 2021-2024 BCMM's Housing Plan with Budgets, Housing	Human
	Provision for Military Veterans.	Settlements
		policy for social
	STATUS QUO	housing and
	Mr Ngonyama highlighted the following:	beneficiary
		allocation
	To run the day to day operations of the department, BCMM funds are used.	policy
	The Urban Settlement and Development Grant (USDG) from Treasury are	• BCMM to
	used for engineering services that include internal roads, stormwater, and	consider the
	sanitation. The Department is responsible for top structures and are	alignment of
	currently facing a backlog of 107 top structures.	Service

LEVEL 2 ACCREDITATION

In terms of level two accreditation, Mr Ngonyama advised that:

- The Department made an application for Level 2 Accreditation in 2013, where 57 items were considered for evaluation to determine state readiness of BCMM.
- The Department then commenced with engagements in 2016, to address the items needing attention.
- In 2017 submissions were made, however, it was decided that the issue will only be looked at when BCMM had enough capacity. To date the department has resolved majority of the issues and are ready to make a submission again to Council by 31 August 2021.

Mr Ngonyama provided a timeframe for the next steps to be undertaken by the Department in the Level 2 Accreditation process:

PROCESS				TIMEFRAME
Submission	of	Level	2	02-31 August 2021
Accreditation	Status	Report	and	
Business Plan to BCMM Council				

Delivery and Budget Implementation Plan (SDBIP) targets to set Medium Term Strategic Framework (MTSF) Targets for the Informal Settlement Upgrading Partnership Grant (ISUPG) Urban and Settlements Development Grant (USDG).

The Finance Linked Individual

BCMM Review of Scoring items	02- 30 September 2021		Subsidy
and draft road map for presentation			Programme
to Provincial Department			FLISP should
			be prioritized by
Follow-up on the submitted	15-29 October 2021		BCMM.
Business Plan to the Province		•	Provincial
			Department of
Approval of the business plan by	01-30 November 2022		Human
the Provincial Department			Settlements to
			consider
Approval of the road map by the	10 January 2022- 28 February		accelerating
Provincial Department	2022		the Military
			Veterans
Data Collection by BCMM and	15 March 2022- 30 June 2022		Projects
submit to Provincial Department		•	DMV & Military
			Veterans be
Review of application by the	11 July 2022- 31 October 2022		afforded
Provincial Department			opportunity to
			guide
Submission of the application to	19 September 2022- 31 October		Provincial
Capacity and Compliance Panel	2022		Department of
			Human
e t FE FE	and draft road map for presentation o Provincial Department Follow-up on the submitted Business Plan to the Province Approval of the business plan by the Provincial Department Approval of the road map by the Provincial Department Data Collection by BCMM and Submit to Provincial Department Review of application by the Provincial Department Submission of the application to	and draft road map for presentation o Provincial Department Follow-up on the submitted Business Plan to the Province Approval of the business plan by the Provincial Department Approval of the road map by the Provincial Department Approval of the road map by the Provincial Department Approval of the road map by the Provincial Department Approval of the road map by the Provincial Department Approval of the road map by the Provincial Department Approval of the road map by the Provincial Department Approval of the road map by the Provincial Department Approval of the road map by the Provincial Department Approval of the road map by the Provincial Department Approval of the road map by the Provincial Department Approval of the provincial Department Approval of the provincial Department Approval of the road map by the Provincial Department Approval of	and draft road map for presentation o Provincial Department Follow-up on the submitted Business Plan to the Province Approval of the business plan by the Provincial Department Approval of the road map by the Provincial Department Approval of the road map by the 10 January 2022- 28 February 2022 Data Collection by BCMM and 15 March 2022- 30 June 2022 Submit to Provincial Department Review of application by the 11 July 2022- 31 October 2022 Provincial Department Submission of the application to 19 September 2022- 31 October

Review of the application by	15 November 2022- 30 December
Capacity and Compliance Panel	2022
Presentation by the Provincial	10 January 2023- 28 February
•	
Department and BCMM to the	2023.
Capacity and Compliance Panel	

2021/24 BCMM'S HOUSING PROJECTS AND BUDGET

Mr Ngonyama reported on the list of projects that were currently being undertaken by Department of Human Settlement (DoHS) in collaboration with BCMM.

HOUSING PROVISION FOR MILITARY VETERANS

Mr Ngonyama reported that the:

- Eastern Cape DoHS has approved 132 Military Veterans Beneficiaries across the BCMM. The projects will be delivered within the three project areas already identified, ie
 - o BCMM 28 Military Veterans (Include Rural)
 - o BCMM 179 Military Veterans
 - DVRI Gompo 30 Units

Settlements
and BCMM on
Military
Veterans
prioritization.

BCMM to fast track the appointment of service providers to implement the Military Veterans projects

- The construction activities have started in BCMM on 28 Units of which 8 are completed in Dimbaza and the remaining are in the formalization of contracts stage for 20 Military Veterans in King Williams Town (KWT) area.
- The BCMM 179 Units in Amalinda are at a stage where land has been identified for planning purposes.
- DoHS and BCMM to consider sites from active projects for Military Veterans such as Zone 18 CC and Ikwezi Block 1, to address the 54 approved backlogs in Mdanstane.
- BCMM to provide sites serviced and land for Ginsberg and other KWT approved beneficiaries.

Mr Ngonyama indicated that some of the challenges experienced include:

- Prioritization required from BCMM for the implementation of projects that are located within the Priority Development Area (PDA).
- · Limited funding.
- Moving from level 1 to level 2 of the accreditation process.
- Land acquisition which is a major challenge for the Department.

INTERVENTIONS REQUIRED

The following interventions were requested by Mr Ngonyama:

- Funds to be set aside for emergency housing.
- Assistance with Social Housing policy development.
- Alignment of targets set by the Department and those that are set by National Treasury.
- Staffing of the Department, as it was affecting the capacity to deliver the targets within set timeframes.
- Matching the targets set, with allocated budget.
- Prioritization of Human Settlements policies for social housing and beneficiary allocation policy.
- Alignment of Service Delivery and Budget Implementation Plan (SDBIP) targets to set Medium Term Strategic Framework (MTSF) Targets for the Informal Settlement Upgrading Partnership Grant (ISUPG) and Urban Settlements Development Grant (USDG).
- The Finance Linked Individual Subsidy Programme (FLISP) should be prioritized.
- Provincial Department of Human Settlements to consider accelerating the Military Veterans Projects.
- DMV & Military Veterans to be afforded opportunity to guide Provincial Department of Human Settlements and BCMM on Military Veterans prioritization.

	Fast track the appointment of service providers to implement the Military Veterans projects.	
4. Presentation by		
Department of	Mr H. Mayapi from Department of Forestry, Fisheries and Environment	• BCMM to
Forestry,	(DFFE) presented an update on projects that the Department was currently	provide
Fisheries and	running in the city; namely:	Database of
Environment	The "Thuma Mina" good green deeds waste programme that is currently in	Waste Pickers
	progress. The programme started in 2019 and it deals with cleaning the	as required by.
	illegal dumping in clean sites.	DFFE
	The waste pickers support programme which started in 2021 and is currently	 Awareness
	in progress.	Raising of
	The municipal cleaning and greening project, which was still scheduled to	services and
	start early this year and due to internal challenges, will start in July 2021.	facilities of
	The youth environmental outreach programme which started in 2019 and is	DFFE required.
	in progress.	
	CHALLENGES	
	The challenge highlighted included:	
	The Department requires a formal database on BCMM waste pickers for the	
	waste pickers programme which needs to be provided by BCMM.	

5. Waste Implementation Management The General Manager, Solid Waste Management, Ms. N. Daniels enforcement presented on the status to date on the cleanliness of the Buffalo Pass Road Cooperation for of by-laws required the Cleanliness Department. She informed the meeting that there is a working group of (for example of the Buffalo different stakeholders that are affected by the challenges in terms of the community to Pass Road cleanliness of the Buffalo Pass Road. The Solid Waste Department has assist to **Department** taken the responsibility of clearing and cleaning the waste of the Road report/take photos of **Public** Works/ where, resources such as tipper trucks, TLB and allocation of workers have of culprits who are **Department** been channeled towards the cleaning the road. The Department has been dumping of i.e. **Transport** working with Law Enforcement to deal with illegal dumping in this area. through Ms Daniels also reported that: WhatsApp, etc. The Department was currently upgrading two transfer stations (Kaysers Setting up beach and Kidd's Beach) to curb illegal dumping. controlled road A rapid response programme has been established that will look at illegal access by owner of dumping hotspot areas. road - Buffalo City Pass Road Service delivery Fridays is because of the good green deeds programme organized by DFFE. BCMM Waste Management

- Review of the waste management by-law after that implementation will follow.
- The Department was also in the process of consolidating its Waste Management Plan.
- The Department is working with GIS to identify the illegal dumping hotspot sites, with aim to formally turning those dumping sites into official drop-off points, and in so doing, the department can work closely with the communities.

Ms Daniels advised that the Department experienced the following challenges:

- Shortage of resources to cover all areas.
- Non-residents of one area required education and awareness on illegal dumping in another area.

INTERVENTIONS REQUIRED

The following interventions were highlighted by Ms Daniels:

- Raising awareness on the Programmes and services that were currently provided by the Department.
- Access control of the gate (using boom gates) with guards at Buffalo Pass Road.
- Urgent enforcement of solid waste municipal bylaws.

Department to present a progress report on the Swedish Hazardous Waste Project at the next IGR Session.

Health to present the policy and plan for the disposal of masks which impacts on solid waste at the next IGR Session.

6. Transfer of vacant schools and buildings

Mr. X. Madela from Department of Public Works (DPW) presented on the issues of vacant schools and buildings. He highlighted the following procedures in terms of property, vacant schools and land parcels:

PROPERTY:

 Property procedure required for acquiring properties and vacant land that BCMM and Public Works may be interested in to undertake specific developments, such as a new school.

VACANT CLOSED SCHOOLS:

• There are closed schools in Mdantsane that the Department of Education (DoE) is no longer utilizing. Department of Public Works (DPW) is still waiting for DoE to confirm and publish the list of closed schools to the gazette. Once the list has been published by DoE, then the DPW will advertise the list and make a call for expression of interest to the public at large. The DPW will then consider proposals that are meant to generate revenue.

- In terms of the renovation the two halls in Mount Coke. **BCMM** is advised to follow property procedure in of terms communicating with Department of Public Works as the halls still belong to the Department.
- In terms of transfer of the
 33 Improved
 Public Works
 Properties (2
 out of the 33

LAND PARCELS:

For BCMM to attain a certain land parcel it needs to submit a proposal to DPW and there after a process of expression of interest needs to be followed with all interested parties.

CHALLENGES

Mr. Madela indicated that the following challenges were experienced:

 DPW has identified that BCMM has renovated two halls belonging to DPW in Mount Coke without following proper procedures. BCMM needs to consult the DPW prior to embarking on any work on any property owned by the Department.

PRESENTATION PART TWO

General Manager for Property Management BCMM, Mr. S. Bam provided an update on properties that were mistakenly transferred to BCMM. He advised that:

 The Directorate of Spatial Planning and Development engaged with Council regarding the list of properties that need to be transferred to the DPW.BCMM Council has resolved properties must be transferred to the Provincial Department of Health (DOH), Provincial DPW or National properties needs to be transferred to National the DPW and the remaining properties to Provincial DPW. These include the Bhisho High Court and the Safety and Liaison Building.

The 201
 improved
 properties
 which comprise
 of schools,
 clinics and the
 prison located

DPW. 33 properties were identified, and a resolution was taken in August that these properties must be transferred to DPW.

- In terms of schools and hospitals, after a resolution that was taken by council to transfer the list of schools and hospitals to DPW, the department was to appoint an attorney to transfer these properties to provincial or national DPW.
- To date BCMM has advised both provincial and national DPW of the council resolution and is still waiting for the DPW to advise whether the state attorney has been appointed. This is affecting negatively on BCMM revenue.
- 201 properties were anticipated to be transferred to DPW.

CHALLENGES

The following challenges were highlighted:

- Property acquisition for densification and for sheltering the homeless in the city.
- The delays by DPW in terms of property and land transfer interferes with timeframes set for the process of service delivery.
- The HOD: Spatial Planning and Development, Ms Nonceba Mbali-Majeng expressed concern with the fact that DPW announced a different view on acquiring land for development, where in previous engagements they had agreed to donate the land to BCMM.

- in Mdantsane needs to be to Provincial DPW.
- Public Works
 needs to
 appoint the
 State Attorney
 to fast track the
 registration
 process.
- with the entire
 Directorate of
 Spatial
 planning and
 Development
 to discuss
 decisions taken
 especially on
 previous
 engagements

 Portfolio Holder: Spatial Planning and Development, Councillor Nazo, expressed concern with the process that is being implemented by DPW on the expression of interest which was open to everyone, advising that first consideration should be given BCMM and the local community before extending invitation to other parties.

INTERVENTION REQUIRED

Mr Bam indicated that interventions were required in:

- Assistance from the IGR unit to sensitize DPW to prioritize the transfer and registration of these properties and fast track the process so that it can be removed from the books.
- DPW is asked to please consult once again with BCMM in regarding the empty schools so that the local communities can be given a chance to express interest or to state what they want the empty school to be used for.
- With regards to the empty schools the BCMM would like to be given priority,
 as it plans to utilize the schools for township economy.

- i.e. schools, and current matters that affect the Metro's plans.
- DPW to reconsider the expression of interest process due to it not being in line with BCMM DPW and discussions and agreements during previous engagements.
- DPW to consider giving the Municipality first preference

		to acquire land before other interested parties. • All issues that could not be resolved at the Roundtable session to find expression in the next Technical IGR Forum session.
7. Upgrading of		• High level
provincial roads	General Manager Roads in BCMM, Mr. S. Sojini presented the status of	intervention
in BCMM	roads in BCMM with emphasis on the Gonubie road. He advised that: There	required with
(Gonubie road)	are 472km surfaced roads and 1083km of gravel roads in BCMM that fall	the Provincial
	under Department of Transport.	Roads
		Department
	BCMM is experiencing a high volume of calls from the public to upgrade	and BCMM to
	these roads which belong to Provincial Department of Transport (DoT).	discuss
	These roads include the Quenera Lagoon Road, Buffalo Pass road, Old	provincial

Gonubie Road (Floridale) and East Coast Resorts Road. This has created a recurrent challenge for the Department as the condition makes it difficult for BCMM to maintain.

CHALLENGES

The challenge highlighted by Mr Sojini was that:

- Misconception by communities on the road owned by Provincial DoT and BCMM.
- A Memorandum has been prepared and submitted to the Province for a maintenance plan by BCMM however, no response has been received.

INTERVENTIONS REQUIRED

Mr Sojini advised that the matter of roads required:

 High-level intervention that will facilitate an agreement between BCMM and DoT to work together to 'maintain these roads. roads within
BCMM
jurisdiction and
roads linking
BCMM other
areas.

- Feedback
 required on the
 Memorandum
 of
 Understanding
 that has been
 sent to Roads
 Department by
 BCMM.
- BCMM to consider an agreement with DoT to negotiate the transfer of

		these roads to
		всмм.
		DoT to present
		on issues
		raised at this
		session and
		also present at
		the next
		session on
		roads under the
		DoT in the next
		IGR Forum
		Session.
8. Unfunded		All matters
Mandates	Ms. N. Tutshana from COGTA provided high level verbal input for	affecting
	unfunded mandates advising that through MuniMEC Task Team	municipalities
	resolutions from IGR structures in municipalities will be monitored for	including
	implementation. She cited the issue of land invasion as an example	libraries will be
	which the EC COGTA is currently handling. She advised that the issue	escalated to
	of the unfunded mandate in relation to libraries, can be put forward to	other Provincial
	the Province, where a coordinating team consisting of COGTA, EC	Task Teams
	Treasury and OTP can consider. For the Core team to consider the issue	meetings as

of unfunded mandate (library) issue she advised that the presentation by ECSRAC to find expression in the Provincial Task Team agenda, so that it can receive the necessary attention. She also advised that the issue of libraries to form part of the agenda of the next Provincial Technical IGR Forum Session.

PRESENTATION 2 EASTERN CAPE SPORT, RECREATION AND ARTS AND CULTURE (ECSRAC)

Mrs N. Gobozi from ECSRAC presented on the status of libraries in BCMM. He advised that, libraries are a constitutional mandate, but it received minimal funding from both the national and provincial levels. It was advised that Department was allocated R59 330m, where R 31.7 m is allocated to the two Metro Municipalities in the province, R24.5m to pay salaries and remaining R 3.1m is allocated for day to day operations of the libraries. There were 257 libraries in the province. Metros are responsible for the full function of libraries and had same functions and organizational structure as the province. Annually the department signs a Memorandum of Agreement with municipalities that have libraries within their jurisdiction to administer. Local municipalities depend on the department for material, resources, and staff, whilst the Department is responsible for constructing, refurbishing and renovating libraries.

- they are matters affecting all municipalities which need urgent attention.
- Interventions
 for BCMM on
 staffing and
 resourcing,
 ICT, E-books
 etc to be taken
 further between
 BCMM and
 ECSRAC.
- A cabinet memo has been prepared for consideration by the

Mrs N Gobozi advised that the Department has:

- A backlog of water and sanitation in most of its libraries that need to be refurbished
- Library services which are managed by librarians, has a shortage of librarians.
- Budget reduction
- Infrastructure backlog

INTERVENTIONS REQUIRED

- Budget for libraries needs to be reconsidered
- There needs to be a clear funding structure
- Consideration of a steep reduction in the number of new library infrastructure projects in favour of maintaining the existing libraries
- To improve service delivery this relationship needs to be regulated by a delegation of the function to municipalities

PRESENTATION PART THREE- BCMM LIBRARIES

Mr. Tolbart from BCMM Libraries presented the on the unfunded mandate of libraries in BCMM. He advised that BCMM operates 18 libraries, 2 mobile libraries, 3 old-aged depots and 3 prison depots. Annually DSRAC transfers funds to BCMM to be allocated for the rendering of library services.

- department to notify about this major challenge that the province is faced with.
- The Issue of libraries will be elevated to Provincial IGR Forum.

Mr Tolbart advised that:

- Services offered are outdated and only benefit a minority of the communities that they are meant to service.
- Libraries are not aligned to new technology update i.e. 4th Industrial Revolution
- The current allocated subsidy for libraries in minimal and as such it can not carry the day to day running of the libraries and functions.
- The Metro has been operating at a deficit which then requires BCMM to divert funds that were meant for other legislated functions of the metro to the Library shortfall.
- BCMM Libraries are without transport, and the need for the provision of vehicles to transport library material, staff, furniture and equipment between branches and department is critical

INTERVENTIONS REQUIRED

Mr. Tolbart highlighted the following interventions required:

- Appointment of senior staff for the libraries
- Conversion of the hours of those staff working part-time to full-time.
- Construction of new libraries and establishment of extra satellite libraries
- Upgrade and update of all Reference and study material

9. Feedback from BCMM on IDP and DDM one plan inputs

Mrs. Qebenya from IDP BCMM gave a status update on the IDP and DDM One Plan of the Metro, advising that the Department was trying to integrate the IDP and DDM process for the sake of alignment and One Plan achievement. She indicated that the One plan progress dashboard was submitted on the 4th June 2021. The One Plan was incorporated into the Integrated Development Plan Section D and the draft was consulted with the public as part of the IDP process. The final BCMM profile was submitted to EC COGTA on 3rd June 2021. Notice of the adoption was published on 10 June 2021 in the media and on the BCMM website.

CHALLENGES

Ms Qebenya highlighted the following challenges:

- Inputs were received from all government departments except for is ECSRAC, East London IDZ (ELIDZ) and PRASA
- The document is still work in progress; therefore, inputs are still welcomed.
- Draft One Plan does not explain how the situation analysis report informed the Catalytic Programmes
- There is a particular model that needs to be followed in terms of the One Plan which is not currently aligned with long-term strategy.
- The fact that timelines for DDM are not controlled by BCMM it poses a challenge in the municipality to incorporate it into its planning process and within the timeframes set.

- Feedback on the Diagnostic Report for BCMM
- The Challenges
 and assistance
 required for the
 One Plan
 implementation in
 BCMM to be
 considered and
 escalated
- EC COGTA is requested to speed up the process of setting up the political and technical structures for DDM.
- BCMM needs to identify a date for

l ha ia a aballanga ta a		
• The is a challenge to a	equire information to be incorporated into the One	DDM engagement
Plan.		with EC COGTA.
INTERVENTIONS REQ	UIRED	
Ms Qebenya advised the	at:	
There is an urgent need	for the establishment of hubs.	
Detailed work needs to	be done by the three spheres in terms of the	
Catalytic Projects Ration	nalization.	
The Metro needs to see	ee how it can incorporate DDM into its financial	
planning and budgeting.		
EC COGTA is requested.	d to speed up the process of setting up the political	
and technical structures	for DDM.	
BCMM needs to identify	a date for DDM engagement with EC COGTA.	
10. Way forward		• The
The Chairperson preser	ted the action items as part of the Way Forward as	Chairperson
well as the key presenta	tions required for the next BCMM IGR Sessions.	highlighted the
		Action Items as
		covered by the
		presentations
		as highlighted
		above.

			The DC	20.40.4
		•		CMM
			Calendar	was
			highlighted	for
			upcoming	
			meetings	in
			order	for
			stakeholde	rs to
			prepare for	r the
			upcoming	IGR
			Sessions:	
		•	27 August 2	2021
		•	17 Septer	mber
			2021	
		•	15 Oct	ober
			2021	
		•	19 Nover	mber
			2021	
11. Vote of Thanks	The Chairperson thanked all the presenters for the informative			
and Closure	presentations, the IGR Secretariate, and all participants for participating in			
	the session.			
	The meeting adjourned at 13h30			
	J			

HELEN NEALE-MAY	DATE	
DEPUTY EXECUTIVE MAYOR		