



MINUTES OF THE IGR CORE TEAM MEETING

DATE: 03 DECEMBER 2019

TIME: 13H30

VENUE: 8TH FLOOR BOARDROOM, TRUST CENTRE BUILDING

ITEMS	MATTERS DISCUSSED	ACTIONS TO BE TAKEN	DEADLINES
1. Welcoming & Introductions	The Chairperson Ms. Ondela Mahlangu opened the meeting and welcomed representatives from the Office of the Premier, Departments of Cooperative Governance and Traditional Affairs and BCMM representatives.	None	
2. Apologies	Ms Tutshana from COGTA advised that Mr. Maki and Ms. Bolana from OTP were both running late but will join the meeting.		

3. Purpose	<ul style="list-style-type: none">• The Acting HOD: Ms. Mahlangu highlighted the purpose of the meeting by advising that BCMM had four main IGR platforms namely the Political IGR Forum which was chaired by the Deputy Executive Mayor, the second platform being the Technical IGR Forum chaired by the Accounting Officer/City Manager. The Technical IGR Forum processes and screens items to be tabled to the Political IGR Forum and the last platform being the IGR Roundtable Session, where issues that emerged from the technical structure that need further attention are discussed more in depth and resolved. The resolutions are then reported on in the Technical IGR Forum. The fourth platform is the IGR Core, which is made up of BCMM, Cogta, SALGA, OTP and Treasury, where issues of governance that affects IGR are discussed.• Therefore the objective of the meeting was to look at the governance issues that affect IGR across the board.	None	
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<p>4. Reviewal of Terms of Reference</p>	<ul style="list-style-type: none"> • Ms. Tutshana from COGTA made a presentation on the draft BCMM Terms of Reference Policy. She alluded to the fact that this document was already in existence in the Municipality however as COGTA was mandated by the province to lead Intergovernmental Relations across the province, COGTA augmented the Terms of Reference so it would be a better guiding document in terms of the functionality of the IGR Structure in BCMM. • It was agreed that in updating the document, the four Intergovernmental structures that functioned in BCMM must be incorporated in the updated document with respective terms of reference for each structure. • The core team are therefore required to rework the document and add other structures, stakeholders and state clearly how the structure feeds into and 	<ul style="list-style-type: none"> - The municipality to input into the document to cover outstanding inputs and information. - The BCMM IGR department will be required to re-draft the document and the Core Team will relook the document before it is presented to the Top Management. - The updated and consolidated document will then be presented to Top Management in a form of a workshop. 	<ul style="list-style-type: none"> •
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	<p>complements each other in order to understand the role of everyone in IGR.</p>		
<p>5. Update on District Development Model</p>	<ul style="list-style-type: none"> • Mr. Maki from Cogta made a presentation on the District Development Model. He stated that the Model was launch by the President on the 17th September 2019. The aim of this Model is to accelerate, align and integrate one single plan for government that is developed jointly by National, Provincial as well as Local government. It also seeks to integrate planning of these three spheres of government in order to make sure that no single sphere of government operates at a local sphere without its knowledge. • Seeks to ensure that there is rural and urban spatial integration. • COGTA together with ECSECC are in the process of convening a provincial planning and coordination Indaba, which seeks to ensure that all Sector Departmental annual plans are informed by the Municipal IDP's. 	<p>The document will be circulated to the members of the core team.</p>	

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<p>6. Update on Operation Masiphathisane</p>	<p>Mr. Madyibi gave an update on the Status of Operation Masiphathisane in BCMM. He alluded to the fact that the province had finally received political buy-in from the BCMM political principals. LIT members had been appointed and they were trained, the only thing that is outstanding is the implementation of Operation Masiphathisane in the Metro. The Premier had decided that Operation Masiphathisane Model must move and be rolled out in the province. The Metro were requested to establish ward war rooms.</p> <ul style="list-style-type: none"> - Ms Gounden advised that the Executive Mayor had delegated the Speaker to attend to the establishment of war rooms in wards, due to the responsibility of councillors being with the Speaker. - It was agreed that Executive Mayor should still lead in the implementation of the war rooms although the function of the establishment resided with the Public Participation department which was under the Speaker. 	<ul style="list-style-type: none"> • The Acting HOD together with COGTA, OTP will take the matter to the Speaker, plan a study tour to learn more from where the model is functional. • A workshop will then follow for councilors before the roll-out. • The meeting with the Speaker and Mayor needed to be organized before the end of the term. 	
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7. Way Forward & Closure	<ul style="list-style-type: none">• The Chairperson thanked everyone in attendance and thanked them for the inputs and closed the meeting.	<ul style="list-style-type: none">• None	
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