



TECHNICAL IGR MEETING

VENUE: EAST LONDON GOLF COURSE

DATE: 8TH JUNE 2018

TIME: 10H00

ITEMS	MATTERS DISCUSSED	ACTIONS TO BE TAKEN	PROGRESS MADE
1. Welcoming & Introductions	<ul style="list-style-type: none"> The Acting chairperson Ms. Gounden opened the meeting and welcomed everyone present. She advised that Ms Sidukwana the chair was delayed but was on her way. The Acting Chairperson then allowed representatives to introduce themselves. 	None	
2. Confirmation of Previous meeting	<ul style="list-style-type: none"> The Acting Chairperson proposed the adoption of the previous meeting. Mr. Wulf from BCMM moved that the minutes be adopted as a true reflection of the meeting and Ms. Makinana seconded the motion. 		

<p>3. Apologies</p>	<ul style="list-style-type: none"> • HOD Ms Sidukwana tendered an apology as she was going to arrive late at the meeting. 		
<p>4. Outstanding Matters</p>	<ul style="list-style-type: none"> • Ms Tutshana from ECCOGTA advised that the document could not be shared at this stage as the approach had changed to sharing the information. ECSECC, is assisting the department with compiling the document. • The Provincial IGR Department could not present the Draft IGR Strategy due to other commitments, however, it will be presented at the next meeting. 	<ul style="list-style-type: none"> • ECCOGTA to present document when • Provincial IGR Strategy to presented at the next Technical Meeting. 	<p>ECCOGTA</p> <p>EC IGR Department</p>
<p>5. Presentations</p>	<p>5.1 Update on Operation Masiphathisane(ISDM)</p> <ul style="list-style-type: none"> • Mrs. Somikazi Ntonga from COGTA gave an update on Operation Masiphathisane. The approach was proposed as a suitable approach for metros to start rolling out Operation Masiphathisane. It also presented a roadmap for metros to start ward war rooms and engage on other necessary interventions that were required to make this approach functional. • According to the status of the war rooms in the Province the two metros namely Buffalo City Metro Municipality and Nelson Mandela Metro Municipality have not established any war rooms to date, however most districts have started war rooms, 520 have been established to date with only 183 outstanding war rooms to be established in the districts. • In terms of Institutionalization, the institutions that are responsible for establishment of Operation Masiphathisane is the ward task team, metro implementation task team and the Provincial implementation task team. 	<ul style="list-style-type: none"> • BCMM is expected to train MITT members. A namelist of members needs to be developed. • This should be followed by the launch of ward war rooms and Ward Profiling. • BCMM advised that the dates proposed COGTA would not be able to be met given BCMM was preparing for the hosting of BRICS, therefore new dates would be provided in this regard. It was also agreed that another workshop session on OM must be conducted for the Councilors of BCMM it was part of a Council resolution. BCMM will 	<p>BCMM</p>

- The Provincial Implementation task team is led by COGTA, Provincial Treasury and Office of the Premier.
- Ward committees play an advisory role in the wards and at war rooms they coordinate identification and provision of services and also identify households that need service delivery urgently.
- BCMM is required to establish the Metro Implementation Task Team(MITT) who have to be trained urgently.
- The following departments will form part of the MITT: -
 - Operation Masiphathisane was required to be convened at the office of the Mayor or whom ever the Mayor appoints to chair and lead Operation Masiphathisane.
 - The Office of the Speaker is responsible for coordination of the war room.
 - The IGR Department serves as a secretariat of war room functions. IGR also strengthens work by focusing on the agenda as well as government performance and creates a platform for engagement. It also manages the escalation of IGR issues to the PCF (Premier's Coordinating Forum).
 - The IDP office is responsible for integrated model service delivery circle in the war rooms, it is responsible for three activities, situational analysis, promotion of planning service delivery and approach, final ward input to IDP.
 - The Communication office plays the role of developing monthly environmental scan, and identification of hot spot areas in terms of service delivery.
 - Monitoring and Evaluation office is responsible for ward action plans, where they have a basket of

advise COGTA and OTP on the workshop date.

- It was also suggested by BCMM that the Social Labs established by Department of Social Development was functioning really well and instead of recreating a new approach or program that we also investigate if the labs could be expanded in terms of the ISD Model.

	<p>service on raised to monitor the progress and where the process is delaying, and needs based of the wards.</p> <ul style="list-style-type: none"> - Public Participation facilitates stakeholder participation in the ward war rooms, coordination of feedback and Imbizo Programs - The Special Programmes deals Unit with all types of people in the community especially identifying those with special needs and to ensure that no group is left out. - Customer Care assists in the alignment of hotline issues as well as petitions and linking complains to municipal complaints management system. - Disaster Management is responsible for educating people on disaster and what to do when faced with disaster. - Community Development workers are to also form part of the war rooms as the assist with profiling of wards. - Government Departments in ward rooms are required to serve the community and are regarded as service providers - Department of Social Development, DRDAR and Department of Health are key in in the ward war rooms as they already have fieldworkers who are working with communities, and they have major programs that are needed by the communities. • The MITT once trained is required to develop action plans in war rooms to coordinate the basket of services for the communities. 		
	<p>5.2. Presentation on Feedback on IDP Roadshows 2018</p>	<ul style="list-style-type: none"> • There are still outstanding issues which 	

	<ul style="list-style-type: none"> • A presentation was made by Mr Asanda Fadane from BCMM IDP unit on the issues raised by Wards in the IDP hearings held from 19 April 2018 to 14 May 2018. He highlighted that thus far BCMM has been engaging with Department of Health, who have a good program in place for the metro. Engagements are promising thus far. The issue of mobile clinics and clinics and the need to increase access was highlighted by the communities. • Through engagements Housing was one of the main issue that was raised in all the wards and the common issues raised were around, long waiting periods for the houses, quality of the houses that are built and the rectification of the houses that got damaged and the issue of title deeds). Complaints also were raised on houses that did not have electricity or water. • The electrification of informal settlements was also raised and came up yearly by communities. • Also the issues of job creation were raised however people are beginning to understand the role of the municipality in terms of job creation. • The need for more Libraries were also raised and Department of Sports, Recreation, Arts and Culture (DSRAC) (has made a commitment on this matter. Sports and recreation was one of the other issues raised, where people expressed that sector departments expand on the local talent and have mentorship programs. • Rural development in rural wards was also raised. The Department of Rural Development and Agrarian Reform was required to assist with this matter. 	<p>require feedback. COGTA agreed to assist BCMM to follow up on progress and get responses from sector departments</p> <ul style="list-style-type: none"> • Sector departments were asked to share projects and sector plans with BCMM so that it forms part of the IDP. • Mr Fadane to circulate the issues relating to sector departments by Monday, 11 June 2018. 	

	<p>5.3 Presentation on Back to Basics</p> <ul style="list-style-type: none"> • Mr. Wandile Naku from COGTA gave a presentation on Back to Basics. Mr Naku highlighted that Back to Basics ended in January 2017. It was advised that the resolution at the closure was that BCMM would call a Technical Committee to give a progress report on the status of projects and however this did not take place. • Municipalities are required to report provincially at the quarterly Munimec's that are held. These report are to be aligned to the five pillars of back to basics 	<ul style="list-style-type: none"> • BCMM needs to convene a session to provide progress on Back to Basics. • BCMM to consolidate the report from Back to Basics and present it before the Political IGR Forum. 	
	<p>5.4 Presentation from EL IDZ</p> <ul style="list-style-type: none"> • Mr. F. McClure from ELIDZ gave a presentation on the mandate of ELIDZ which is to create jobs, diversify and create investment. • It was advised that since 2006, 42 investors have been attracted into the zone. • IDZ is looking at other ways of diversifying and looking at new ways of supporting small businesses. Currently they have trained 104 beneficiaries in the technology sector. • Challenges faced by ELIDZ is the Port which has some limitations which impacts on the Zone. • Funding is also another major issue for the ELIDZ. • At the ELIDZ there are 3 projects that are currently under construction • Aquaculture companies have had challenges to continue with their businesses but there are plans for a new company to come in. • The will be nine new investors on pharmaceuticals in zone in due course. 	<ul style="list-style-type: none"> • Presentation was noted. • The Port limitations were also noted due to the impact it had on the ELIDZ . 	

	<p>5.5. Presentation on Human Settlements: Housing Plans for BCMM</p> <ul style="list-style-type: none"> • Mr Sazi Sobopha from Department of Human settlements gave a presentation on housing plans. • Previous financial year the Department had a target of 1400 units but only achieved 136 which was a deviation on their part, and installation of 713 services. • For 2018/19 financial year the target is 1230 units,448 services, 129 rectifications. • Budget cuts occurred due to fees must fall campaign. • The Reeston MPCC is at the advanced stage completion. The project is trying to address the issues of people who have been moved to Reeston but who go back to Duncan village because of amenities • Other housing project are still in the process will be reported on at the upcoming IGR Sessions. 	<ul style="list-style-type: none"> • The plans of Human settlements are now able to be incorporated in the IDP because of the clear indication of the project the Department is currently busy with in BCMM 	
	<p>5.6. BRICS Local Forum by BCMM</p> <ul style="list-style-type: none"> • Ms Gounden gave a short presentation on BCMM hosting of the BRICS Local Government Forum from 28 June to 1 July 2018. • Departments requiring to participate in the conference or exhibition were requested to COGTA BCMM's International Relations Unit. 	<ul style="list-style-type: none"> • The presentation was noted. 	
<p>Way Forward & Closure</p>	<ul style="list-style-type: none"> • The Chairperson, Ms Sidukwana thanked all those in attendance and closed the meeting. She advised that the Minutes of the meeting will be circulated together with the presentations of the meeting. 		