



BUFFALO CITY METROPOLITAN

**IGR INTER-DIRECTORATE PREPARATORY AND PLANNING MEETING,
NEW COUNCIL CHAMBERT CITY HALL; 09 MARCH 2017**

ITEMS	MATTERS DISCUSSED	ACTIONS TO BE TAKEN	PROGRESS MADE
1. Welcoming & Introductions	The Chairperson Cllr .Z.Matana opened the meeting and welcomed everyone in attendance.	None	
Purpose of the meet	The chair stated that the purpose of the meeting is for all Directorates to have a clear understanding of what is expected of them in terms of the tasks they have to carry in IGR Forums, secondly to give inputs on the issues they have in relation to other Government Departments. Also to Allow Directorates to confirm their existing projects.		
Apologies			
Confirmation of Agenda	The Agenda was confirmed by everyone attended		

BCMM IGR Forum Terms of Reference Synopsis (presentation : HOD:ESS/GM- Communication & Dev Cooperation)	<ul style="list-style-type: none"> ➤ The presenter stated that the purpose of the presentation is to up rise Directorates of their roles in terms of IGR Forum ➤ Also the intention of the Forum is to raise issues that are bottleneck in Departments. ➤ Also to come up with an Annual IGR Forum Agenda 		
BCMM IGR Forum Terms of Reference Synopsis (Discussion)	<ul style="list-style-type: none"> ➤ Mr. Ncunyana : HOD Infrastructure Services ➤ Raised the issue of not knowing who is supposed to attend the IGR Meetings. ➤ Emphasized that it is crucial to invite the Provincial Departments and they should provide presentations when attended. ➤ The Villages who recently joined BCMM are supposed to be accompanied by their budget ➤ He also raised the issue of Agencies who are working within BCMM territory, they should consult BCMM and Ward Councillors and make their plans known. 	<ul style="list-style-type: none"> ➤ Noted 	
	<ul style="list-style-type: none"> ➤ Cllr –Nilmay ➤ Suggested that BCMM must establish a committee which was then chaired by the Then Cllr Sam ➤ She also emphasized that the Amathole is awaiting BCMM in order to continue to develop the land (Areas that do not belong to BCMM) 	<ul style="list-style-type: none"> ➤ The Chairperson noted the concern and, and has wrote a correspondence to other IGR champions from Government Departments. ➤ Also added that meeting going forward are to be project based 	
	<p>Mr Pillay (CFO)-</p> <ul style="list-style-type: none"> ➤ Added that the integration of other Municipalities is very crucial, there will be a future meeting with these municipalities to engage them. 	<ul style="list-style-type: none"> ➤ Noted 	

	<ul style="list-style-type: none"> ➤ The meeting is to be facilitated sooner reason being the Finance department is currently busy with the Budget. Also engagement with Provincial Government is to be facilitated, and invitation has been sent by Provincial Treasury. Using the Provincial Treasury will help the BCMM to have a standardized budget and there is room for engagement for BCMM. 		
	<p>Cllr –Kumbaca</p> <ul style="list-style-type: none"> ➤ He encouraged BCMM to starts with its own (Call for land in the Metro).for the sake of success and progress this team has to meet regularly. ➤ The team has to meet in advance before meeting with Provincial Government Departments in order to discuss issues pertaining to that particular Department. 	<ul style="list-style-type: none"> ➤ Noted 	
<p>PHASE 2: DIRECTORATES INPUTS & WAYFORWARD</p>	<p style="text-align: center;">SPATIAL PLANNING & DEVELOPMENT</p> <ul style="list-style-type: none"> ➤ Issues have been raised already, TFC issues which were never wrapped up due to meetings held in different areas, and no one wants to account and details never reached BCMM ➤ Last meeting held with Amathole which was chaired by the then City Manager (Andile Fani) did not sit as Government Departments were not present ➤ There are Provincial Departments who are operating on BCMM Land without BCMM’s involvement ➤ Buildings along the Harbour cannot be refurbished as it will be a waste of resources as these buildings will be demolished in the future. ➤ What is being done by Provincial Government has to fit within BCMM framework. ➤ Land that is under the ownership of DRDLA, a correspondence has been sent regarding land in Potsdam/ Needscamp land in order for BCMM to get permission to build on that land. ➤ There are challenges with implementation of SPLUMA. 	<ul style="list-style-type: none"> ➤ Other directorates did not present as some of them were not aware of what was required from them. ➤ It was suggested that people be given in advance what they need to present on. ➤ For future purposes the Team needs to structure engagements. 	<ul style="list-style-type: none"> ➤ Directorates were then given another chance to email their inputs and issues to IGR Department for consolidation.

	<ul style="list-style-type: none"> ➤ Also issues with land and properties that are still owned by Department of Public works ➤ Lastly there is also the issue of Transport Planning which lacks smooth operation. 		
Way Forward	<ul style="list-style-type: none"> ➤ A template is going to be designed and be circulated to all Directorates in order for them to add items that should form part of the Agenda. ➤ The template will also allow the directorates who did not present their issues, to add them on this template and email them back to IGR Department ➤ The idea is to be channeled to Portfolio Heads of these Directorates and cc. the HOD's. ➤ Government Departments to be provided with IDP/Roadshows Dates . 		
Closure	The Chairperson thanked all those in attendance and closed the meeting	None	