

Buffalo City Metropolitan Municipality  
 East London | Bisho | King Williams  
 Province of the Eastern Cape  
 South Africa

Website: [www.buffalocity.gov.za](http://www.buffalocity.gov.za)



**BUFFALO CITY  
 METROPOLITAN MUNICIPALITY**

Office of the City Manager

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 5201

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11 December 2017

To All Heads

BCMM

Government Departments

Parastals

State Owned Enterprises

Dear Heads of Departments

**RE: INVITATION BUFFALO CITY METROPOLITAN MUNICIPALITY  
 TECHNICAL INTERGOVERNMENTAL FORUM MEETING TO BE  
 HELD ON FRIDAY, 15 DECEMBER 2017 AT THE EAST LONDON  
 GOLF CLUB**

In terms of the Intergovernmental Relations Framework Act, 2005 (Act No.13 of 2005) located in Chapter 3 of the South African Constitution, 1996, the basic principles and values of co-operative government and intergovernmental relations requires integrated planning across all spheres of governments. You are therefore invited to a meeting of the BCMM Technical Intergovernmental Relations Forum Meeting to discuss the attached AGENDA. The meeting will take place as follows:

**DATE: FRIDAY, 15 DECEMBER 2017**

**TIME: 10H00**

**VENUE: EAST LONDON GOLF COURSE**

**RSVP: NONCEBA YAZE – Tel: 043 705 1156 or**

**Email: [noncebay@buffalocity.gov.za](mailto:noncebay@buffalocity.gov.za)**

The above meeting is also in preparation for the Political IGR meeting scheduled for For early in the new year.



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For confirmation, kindly complete the attached reply slip and return for the attention of: **Nonceba Yaze** on Fax: 043 7224791 or Email: [noncebay@buffalocity.gov.za](mailto:noncebay@buffalocity.gov.za)

Your attendance and participation will be sincerely appreciated.



**A SIHLAHLA**

**CITY MANAGER**

**BUFFALO CITY METROPOLITAN MUNICIPALITY**



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**REPLY SLIP**

| <b><u>NAME &amp; SURNAME</u></b> | <b><u>DESIGNATION</u></b> | <b><u>CELL NUMBER</u></b> |
|----------------------------------|---------------------------|---------------------------|
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|                                  |                           |                           |

Return to: Nonceba Yaze on Fax: 043 7224791 or Email: [noncebay@buffalocity.gov.za](mailto:noncebay@buffalocity.gov.za)



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**DRAFT AGENDA**

**BUFFALO CITY METROPOLITAN TECHNICAL INTERGOVERNMENTAL RELATIONS MEETING**

**DATE: DECEMBER 2017**

**TIME: 09H00**

**VENUE: TO BE CONFIRMED**

**CHAIRD BY: BUFFALO CITY METROPOLITAN MUNICIPALITY CITY MANAGER: MR A. SIHLAHLA**

| <b>TIME</b>                                 | <b>ITEM</b>  | <b>RESPONSIBILITY</b> |
|---|--|-----------------------|
| <b>PHASE 1: WELCOME &amp; INTRODUCTIONS</b> |  |                       |
| <b>08H50</b>                                | <b>REGISTRATION AND TEA</b>  | <b>SECRETARIAT</b>    |
| <b>09H00</b>                                | <b>WELCOME, INTRODUCTORY REMARKS, AND OBJECTIVE OF SESSION</b>           | <b>CHAIRPERSON</b>    |
| <b>09H10</b>                                | <b>APOLOGIES</b>   | <b>CHAIRPERSON</b>    |
| <b>09H15</b>                                | <b>OUTSTANDING MATTERS</b>   |                       |
| <b>PHASE 2: PRESENTATION</b>                |  |                       |
| <b>09H30</b>                                | <b>FEEDBACK ON ESTABLISHMENT OF OPERATION MASIPHATHISANE TASK TEAM</b>   | <b>IGR UNIT</b>       |
| <b>10H10</b>                                | <b>QUESTIONS</b>   | <b>ALL</b>            |
| <b>10H15</b>                                | <b>PRESENTATION ON MAYORAL IMBIZO ISSUES/AND IDP CYCLE FOR 2017/2018</b> | <b>IDP UNIT</b>       |

|                               |   |                                     |
|-------------------------------|---|-------------------------------------|
| <b>10H45</b>                  | <b>QUESTIONS</b>                                    | <b>ALL</b>                          |
| <b>PHASE 3: PRESENTATIONS</b> |   |                                     |
| <b>11H00-12H00</b>            | <b>PRESENTATION ON TRANSNET PLANS FOR THE METRO</b> | <b>TRANSNET</b>                     |
| <b>12H00</b>                  | <b>QUESTIONS</b>                                    |                                     |
| <b>12H15</b>                  | <b>PRESENTATION ON ELIDZ PLANS FOR THE METRO</b>    | <b>EL IDZ</b>                       |
| <b>13H00</b>                  | <b>LUNCH</b>  | <b>ALL</b>                          |
| <b>PHASE 4: PRESENTATION</b>  |   |                                     |
| <b>14H00</b>                  | <b>PRESENTATION BY DEPARTMENT OF HOUSING</b>        | <b>HUMAN SETTLEMENTS DEPARTMENT</b> |
| <b>14H30</b>                  | <b>QUESTIONS AND COMMENTS ON BOTH PRESENTATIONS</b> | <b>ALL</b>                          |
| <b>14H45</b>                  | <b>OTHER MATTERS ARISING</b>                        | <b>CHAIRPERSON</b>                  |
| <b>15H00</b>                  | <b>VOTE OF THANKS AND CLOSURE</b>                   | <b>CHAIRPERSON</b>                  |