Conditions for different categories of owners applying for Rates Relief:

- 1. Properties owned by registered 7.
 Public Benefit Organisations:
 Applications for exemptions or Grant in Aid by Public Benifit Organisations must be accompanied by the latest Audited Financial Statements and a letter from SARS confirming that the organization qualifies for exemption in terms of the Income Tax Act.
- Properties owned by Land Reform Beneficiaries: The owner must attach to the application, documentation that proves his/her status.
- Properties owned by old age grant beneficiaries: Applications must be accompanied by proof of the status of the owner eg. payslip/ bank statement/ grant card.
- Properties owned by Beneficiaries of Disability Grants: Applications must be accompanied by proof of the status of the owner & spouse.
- Properties owned by Indigents: Applications must be accompanied by proof of the status of the owner & spouse.
- Property owners who do not receive old age or Disability

Grants: but who can prove that their Joint Gross income is equivalent to that of such beneficiaries e.g(2 x social or disability grant)

- 7. Properties owned by senior citizens(property owners over 60 years who are in possession of a bar coded South African ID and who are registered owners of the property which the rebate or exemption is applied for, who reside permanently on the property, and whose gross monthly income does not exceed R5000.00 for 2009/2010 financial year, subject to council's approval. Applications must be accompanied by proof of income eg. payslip or bank statements. (Pending approval by Council)
- 8. Properties which fall under the category of child headed households: This refers to a household in which the parent has died or terminally ill and a minor is taking care of another minor in the household and if the minors reside permanently on the property. This information should be written by a registered social worker and submitted with the application.
- Municipal owned properties excluding properties used for trading services: These properties must be listed and verified by the municipality's Chief Financial Officer.
- Agricultural properties owned by bona fide farmers: Applications must be accompanied by proof of the tax status of the applicant and/or the employer status of the applicant which must indicate:
 - the condition and availability of municipal roads in the property
 - whether there is a municipal sewerage system
 - whether there is municipal electricity



- whether there is municipal supplied
- whether there is municipal refuse removal.
- Whether the farm contributes to job creation (number of locals employed)
- The number of permanent residential properties provided for permanent staff members
- The extent to which the properties are provided with water and electricity
- The extent to which land and buildings are made available to farm workers for cemeteries, education and recreational purposes.
- 11. Properties owned by sporting bodies: Applications must be supported by annual financial statements which indicate the inability to pay for rates and proof that the body's membership is not race or gender biased and that the body is actively involved in promoting its sport code amongst disadvantaged communities.
- Properties situated in an area affected by natural disasters within the meaning of the Disaster Management Act, No 57 of 2002: Applications must be supported by proof of the extent of the damage suffered.

RATES RELIEF APPLICATION

KINDLY COMPLETE THE FOLLOWING AND: RETURN BY HAND TO ANY BCM SERVICE SITE OR POST TO: P.O. BOX 522, EAST LONDON, 5200

NB. ONUS LIES WITH APPLICANT TO CONFIRM THAT HER / HIS APPLICATION HAS BEEN RECEIVED BY THE MUNICIPALITY.

APPLICANTS DETAILS

NAME:			
	1	Male:	Female:
SURNAME:			
ID NUMBER:			
	CK/REG NO	:	
RATES ACCO	UNT NO:		
	ERF NO:		
PHYSICAL AI	DDRESS:		
			CODE:
POSTAL ADD	ORESS:		
			CODE:
HOME TEL NO	0:		
WORK TEL NO	O:		
PLEASE COMP	PLETE & SIGN THE F	OLLOWING	DECLARATION
A CONTRACTOR OF THE PARTY OF TH	RN TO, BEFORE ME AT		
		COM	MISSIONER
OF			ATHS STAMP

You are a:	1
Bona fide farmer	
Child heading a household	
Disability Grant Recipient	
Disaster Affected Property Owner	
Owner Whose Income Is The Same As Old Age Or Disability Grant Recipients	
Indigent	
Land Reform Beneficiary	
Old Age Grant Recipient	
Municipal Property Owner	
Public Benefit Organisation	
Senior Citizen	
Sporting Body	

Which of the following service/s are not provided :	■ ✓
Water Supply	
Sewerage Services	
Electricity	
Municipal Roads	
Refuse Removal	

FOR OFFICE USE ONLY:		
Date Received:	dd / mm / year	
Application Accepted: Yes	No: Application No:	
REMARKS:		
Approved by:	Date:	

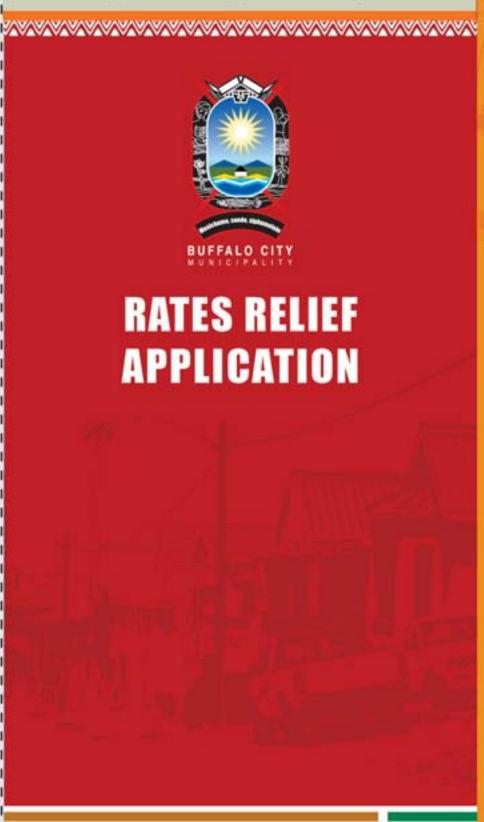
Suffaio City Municipality Reserves the right to refuse an exemption, reduction or rebate if the details supplied in the application are incomplete, incorrect or false. The effective date of the rebate will be the date when Buffalo City Municipality approves the Application, irrespective of whether the property qualified for a rebate in terms of its use prior to that date.











Chief Finance Officer
Buffalo City Municipality
P.O. Box 522
East London, 5200

Conditions for different categories of owners applying for Rates Relief / Grant in Aid:

- Submit your application before 30 June before
 the beginning of the financial year for which the
 rebate is sought, failure to do this will result in your
 rebate or exemption being stopped and will only
 be re-instated after the application is approved.
 All applications for exemptions and rebates will
 only be considered after the application form has
 been submitted to the Chief Financial Officer.
- 2. All applications must be taken under oath
- All properties must be specifically used for the purpose stated on the application form. Where this is not applicable, the said property will be categorized under multiple use properties and the areas which are not used for the purpose for which the rebate has been granted will be re-valued and the rates will be levied according to the property category applicable.
- 4. The applicant must allow the Municipality to inspect the property at any given time, during the financial year, to confirm whether the property complies with the conditions of exemptions and rebates. If access is denied, the exemption or rebate may be withheld or withdrawn if it is already effective.
- An application based for a reduction of a property value must be made in writing within 30 days of the event which has led to the reduction of the value of the property. This application must be submitted to the Valuations Department.
- It is the applicant's duty to ensure that the application form and all supporting documentation are submitted on time and that the said property qualifies for the exemption, rebate or reduction.
- The exemption or rebate will only be effective on the date when the Municipality approves the application for exemption or rebate, regardless of whether or not the property qualified for exemption or rebate in terms of its use before the said date.
- The Municipality reserves the right to refuse an exemption, reduction or rebate if the details supplied in the application are incomplete, incorrect or false.
- The exemptions, rebates or reductions shall be clearly indicated on the property rates account submitted to each property owner.