



(EXTERNAL CIRCULAR)

Applications are invited from suitably qualified and experienced persons to fill the posts of:

DIRECTORATE OF COMMUNITY SERVICES

**RESERVE RANGER – INTEGRATED ENVIRONMENTAL MANAGEMENT
(Ref. No. 270/10)**

TASK Grade 06: R78 984 – R102 528 per annum

(Total package R151 768.40 per annum subject to certain conditions)

(The above post is being re-advertised. Applicants who previously applied need not re-apply)

Requirements:

- Standard 10
- Must have background knowledge of nature conservation issues
- Two (2) years dealing with public in a law-enforcement environment
- Valid Code B/EB
- Must be prepared to work weekends and public holidays

Key performance areas:

- Enforces local, provincial and national legislation relating to estuaries and coastline
- Educate the public in marine living resources and coastline ecology
- Issues summonses where public transgresses any laws
- Patrols all fence lines, coast and access paths within the reserve
- Attends court proceedings to give evidence
- Attends meetings with different authorities to keep up with new legislation

For further enquiries regarding the above post kindly contact Mnikeli December on telephone no. 043-705 2531

DIRECTORATE OF ENGINEERING SERVICES

SENIOR ARTISAN MECHANIC: ELECTRICAL AND MECHANICAL SERVICES

(Ref. No. 284/10)

TASK Grade 10: R136 284 – R176 904 per annum

(Total package R230 578.40 per annum subject to certain conditions)

(The above post is being re-advertised. Applicants who previously applied need not re-apply)

Requirements:

- N2 and Mechanical Trade Test Certificate
- Valid code EC drivers license and Professional Driving License (PDP)
- Three (3) years post apprenticeship experience
- Ability to perform stand-by duties

Key performance areas:

- Repairs and services all municipal vehicles and plant
- Overhauls and re-conditions components for all vehicles and plant
- Prepares requisitions for required parts and components by completing necessary documentation for approval
- Performs general engineering activities by making up and welding as required
- Completes job cards and timesheets by entering information on standard forms
- Supervises staff by giving instructions and job allocation to ensure progress of work required

For further enquiries regarding the above post kindly contact Bethwell Tilimani telephone no. 043-705 2739

SENIOR ARTISAN X 8 (COASTAL): ELECTRICITY OPERATIONS (REF. 315/10)

TASK 10: R136 284 – R176 904 per annum

(Total package R230 578.40 per annum subject to certain conditions)

(The above post is being re-advertised. Applicants who previously applied need not re-apply)

Requirements:

- National Technical certificate Part 2
- Electrical Trade Test Certificate
- Drivers License Code C1 with PDP to be obtained within six (6) months of employment
- Two (2) years post apprenticeship experience. Municipal experience will be an advantage
- Ability to perform standby duties

Key performance areas:

- Isolate and energise up to high voltage equipment in accordance with the operational procedures and standing instructions to repair faults and execute required electrical maintenance
- Responsible for administrative functions such as attending meetings and submission of timesheets and logsheets for further action and record keeping
- Performs operational functions such as maintaining and repairing of electricity
- Supervises Artisan Assistants and General Workers by giving them instructions while carrying out operational requirements on-site

For further enquiries regarding the above post kindly contact Noxolo Khohlani on telephone no. 043-705 2742

BRICKLAYER (COASTAL): ROADS (Ref. No. 184/10)

TASK Grade 06: R78 984 – R102 528 per annum

(Total package R151 768.40 per annum subject to certain conditions)

(The above post is being re-advertised. Applicants who previously applied need not re-apply)

Requirements:

- Standard 6
- Two (2) years experience

Key performance areas:

- Keeps track of materials brought onto site or removed from site in order to prevent theft
- Liaise with Superintendent verbally to ensure optimal utilisation of all resources
- Responsible for construction of concrete channels, concrete bollards, stormwater catchpits, stormwater, manholes, wing walls and laying of kerbing by making use of hand tools and materials in order to create an effective stormwater system and improve road safety
- Liaise with Supervisor Mason in order to ensure that General Workers are issued with necessary protective clothing so that Occupational Health and Safety standards are maintained
- Supervision of General Workers on-site by issuing instructions in order to ensure completion of tasks as instructed by the Supervisor Mason

For further enquiries regarding the above post kindly contact Mnikeli December on telephone no. 043-705 253

PLEASE NOTE:

Candidates who are suitably qualified are to submit a copy of their curriculum vitae (preferably no more than two pages in length), along with the relevant required documentation for a specific post. (i.e. certified copies of certificates, diplomas, degrees, Identity Document and drivers' licenses where applicable).

Fraudulent qualifications or any information submitted and the canvassing of councillors or officials will disqualify any candidates with immediate effect. Candidates will be required to undergo a defensive driving or physical/practical test where applicable.

Buffalo City Municipality reserves the right not to fill any or all of the positions advertised at the sole discretion of Council.

Applications can be hand delivered to the Human Resources Department, Buxton House, Buxton Street or posted to the Directorate of Corporate Services, P O Box 134, EAST LONDON, 5200.

CLOSING DATE: 08 NOVEMBER 2010

PLEASE NOTE: The Buffalo City Council is committed to the provisions of the Employment Equity Act. No.55 of 1998 for the advancement of previously disadvantaged and disabled persons.

Should candidates not be notified of the outcome of their applications within twenty eight (28) days of the closing date, they may regard themselves as having been unsuccessful.

Benefits include subsidized pension, 13th cheque, medical aid and group life assurance schemes, generous leave privileges, housing subsidy and assistance towards removal expenses subject to certain conditions.

**V ZAMBODLA
ACTING MUNICIPAL MANAGER**

(External Advert: 26 OCTOBER 2010)

DAILY DISPATCH ADVERT – 26 OCTOBER 2010