

Buffalo City

East London • Bisho • King William's Town

Province of the Eastern Cape

South Africa

Website: www.buffalocity.gov.za**Supply Chain Management Unit****Directorate: Finance**

PO Box 626 • East London • 5200

80 Phillip Frame Rd • Chiselhurst

East London • 5247

Tel: 043 705 9290**Fax:** 043 722 6043**Email:** andilemh@buffalocity.gov.za

The Acting General Manager- Mr. B. Mthembu

TENDERS FOR SUPPLIES AND SERVICES

Tenders are hereby invited for the supply and delivery of the under mentioned items and/or services, and any order placed as a result of this Enquiry will be subject to Council's "SPECIAL CONDITIONS OF TENDER" displayed on the Notice Board and obtainable from the Contracts management section And Procurement Manager, Phillip Frame Road, Chiselhurst.

Separate tenders for each schedule clearly endorsed with the Enquiry No. must be submitted on Merchants letterheads or own forms and deposited in the tender boxes situated in the Main Payments Hall, Munifin Centre, Caxton Street, East London or Town Secretary's Department, Civic Centre, Independence Avenue, Bisho.

Tenderers who tender for items where work has to be done (excluding material supply) are obliged to accept responsibility as the "employer" in terms of the Occupational Health and Safety Act of which a copy is displayed on the Notice Board and obtainable from the Contracts management section.

Contract has to be completed by the successful tenderer and returned to the Contracts and Procurement Manager, 80 Phillip Frame Road before commencement of the work.

All tenders must be delivered in a sealed envelope clearly marked the contract number, description, date and closing time of tender at the front of the envelope.

The name and address of the tenderer must be clearly marked on the back of the envelope.

Completed tender documents must be delivered to the above mentioned address with SARS Certificate, Cipro and 6.2 claim forms attached. All potential tenderers must register at the reception at Supply Chain premises in Chiselhurst when collecting bid documents. Should you not receive any correspondence within three months, consider your bid application unsuccessful. Tenderes must ensure that they are registered on the database of BCM, failure to do so may disqualify the bidder.

THIS ENQUIRY NO: 01/2010 DATED 06JULY 2010 AND CLOSES ON 13 JULY TUESDAY 2010 @ 12:00.

TENDER NO	COMMODITY	DESCRIPTION
68/1 ESS	SERVICES	BCM- MAINSTREAMING TRAINING FOR COUNCILLORS AND IDP CLUSTER OFFICIALS. CONTACT PERSON: Kholeka Makalima Contact no: 043 705 1747
68/2ESS	SERVICES	ESTABLISHMENT AND PROVISION OF TECHNICAL SUPPOERT TO BUFFALI CITY LOCAL AIDS COUNCIL, YOUTH, GENDER, OLDER PERSONS WITH DIABILITY (SPECIAL PROGRAME FOCAL AREAS DESIGNATED GOUPS. CONTACT PERSON: Kholeka Makalima Contact: 043 705 1747

Tender documents including contact details are available at the receptionist, Supply Chain,

Chiselhurst