

BUFFALO CITY COUNCIL
INFORMAL TENDERS FOR SUPPLIES AND SERVICES
SCHEDULE OF MUNICIPAL REQUIREMENTS

Tenders are hereby invited for the supply and delivery of the undermentioned articles and/or services, and any order placed as a result of this Enquiry will be subject to Council's "SPECIAL CONDITIONS OF TENDER" displayed on the Notice Board and obtainable from the Contracts and Procurement Manager, Phillip Frame Road, Chiselhurst.

Separate tenders for each schedule clearly endorsed with the Enquiry No. must be submitted on Merchants letterheads or own forms and deposited in tender boxes situated in the Main Payments Hall, Munifin Centre, Caxton Street, East London or Town Department, Civic Centre, Independence Avenue, Bisho.

Tenderers who tender for items where work has to be done (excluding material supply) are obliged to accept responsibility as the "employer" in terms of the Occupational Health and Safety Act of which a copy is displayed on the Notice Board and obtainable from the Contracts and Procurement Manager, Phillip Frame Road, East London. A Form "A" undertaking by contractor has to be completed by the successful tenderer and returned to the Contracts and Procurement Manager, 80 Phillip Frame Road before commencement of the work.

THIS ENQUIRY NO 20/2007 DATED TUESDAY 27 MARCH, CLOSSES AT 12H00 ON TUESDAY 03 APRIL 2007.

ITEM NO.	QUANTITY	DESCRIPTION
1/DDP	1 ONLY	PURCHASE OF A MULTI-COMPONENT AIR MONITORING EQUIPMENT (as per specs)
2/DDP	1 ONLY	AIRCONDITIONERS FOR CENTRAL LIBRARY (as per specs)
3/DDP	1 ONLY	DIGITAL ON BOARD VIDEO CAMERA AND RECORDER (as per specs)
4/DDP	1 ONLY	SUPPLY AND INSTALLATION OF: THREE (3) PANORAMIC SECTIONAL DOORS – MDANTSANE FIRE STATION (as per specs)
5/DDP	1 ONLY	SUPPLY AND INSTALLATION OF: FOUR (4) PANORAMIC SECTIONAL DOORS – FLEET STREET FIRE STATION (as per specs)
6/DDP	400 ONLY	OPERATING & CAPITAL BUDGET REPORT (± 150 PAGES) (SIZE 210MMX297MM) (as per sample)
7/DDP	100 ONLY	A4 COVERS FOR DETAILED OPERATING & CAPITAL BUDGET BOOK (210MMX297MM) (as per sample)

8/DDP	250 ONLY	TARIFF BOOKS (± 125 PAGES) 210MMX297MM (as per sample)
9/DDP	200 ONLY	BUDGET BOOKS FOR RATEPAYERS (A6) MEDIUM TERM BUDGET BOOKS (± 32 PAGES) 148MMX105MM (as per sample) Albert Whittles <u>Contracts & Procurement Manager</u>