

BUFFALO CITY MUNICIPALITY

TENDER

Contract No. and Description	Compulsory briefing session
BCC/CM/DST/946/2006 – Energy Policy and Strategy for Buffalo City Municipality	Not Required.

Technical Queries : Manager IEMP Unit – Shirley Fergus
Buffalo City Municipality
Phone No. (043) 7059731 or 0836510698

The Buffalo City Municipality invites tenders for the development of an energy efficient and sustainable energy Policy and Strategy.

The contract comprises of the development of an energy efficient and sustainable energy Policy and Strategy for the Buffalo City Municipality, including the identification and prioritisation of action plans and suitable projects to achieve greater energy efficiency for the Buffalo City Municipality.

Preferences are offered to tenderers who tender in terms of the Buffalo City Municipality Preferential Procurement Policy (90/10). The points allocation will be stipulated in the tender document.

One set of tender documents per contractor may be obtained from the Directorate of Engineering Services, Room 500, City Engineering Centre, 26 Oxford Street, East London (Telephone 043-7052179 on payment of a deposit of R300,00, payable in cash or bank guaranteed cheque made in favour of Buffalo City Municipality. Additional copies may be obtained at R300,00, both fees will not be refunded.

SUBMISSION OF TENDERS:

Tenders must be submitted before 12:00 on Friday, 3 August 2007.

Tenders may be submitted by hand, by post. Faxed, e-mailed, telegraphic unsigned or incomplete tenders will not be accepted.

1. **By hand** : Sealed tenders endorsed on the envelope with the Tenderer's name and address and the contract number must be deposited in the formal tender box, Main Payments Hall, Munifin Centre, Caxton Street, East London or the Town Secretary's Department, Civic Centre, Independence Avenue, Bisho.

2. **By post** : To reach the Municipal Manager , P.O. Box 134, East London, 5200 in sufficient time for it to be placed in the Tender Box before the closing time.

It must be expressly understood that the Council disclaims any responsibility for seeing that tenders sent by post or delivered in any other way to the council, are lodged in the Tender Box. It is accordingly preferable for the tenderer to personally ensure that the tender is placed in the Tender Box by the tenderer's own staff, or where appropriate, a courier appointed by the tenderer.

OPENING OF TENDERS:

Tenders will be opened in public at 14:00 on Friday, 3 August 2007, Room 212, Munifin Centre, 29 Oxford Street, East London.

Buffalo City Municipality's Procurement Policy will apply to this Contract. The Contract will be classified as a Major Contract in terms of the Procurement Policy. Consequently, the adjudication of responsive tenders will be done on a "90 / 10" points basis.

The Municipality is not bound to accept any tender, or to furnish any reasons for the acceptance or rejection of a tender.

Canvassing of Councillors, Municipal Officials or Officials employed by the Department of Science and Technology shall disqualify a tender.

The Buffalo City Municipality reserves the right to extend the period for the receipt of tenders, and/or alter the Conditions of Tender by notice issued to all parties who are recorded as having attended the compulsory briefing session and who have drawn tender documents. Tenderers are thus to ensure that their contact details are legibly and entered and are correct on the applicable registers.

No details of the Contract Estimate will be issued to any Tenderer at any time.

G.G. SHARPLEY
MUNICIPAL MANAGER (4582)

DAILY DISPATCH : ONE INSERTION : 13 JULY 2007

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