

## **BUFFALO CITY MUNICIPALITY**

### **TENDERS**

<b>Contract No. and Description</b>	<b>Compulsory Site Inspection</b>
ED328 – Construction or Hydraulically operated High masts Lighting	At 10:00 on Thursday 6 December 2007 at Electrical Department, Beacon Bay Civic Centre, Sherwood Avenue Beacon Bay.

**Technical queries :** Mr R. Ferrier  
Tel: (043) 7059644

**Requirements :** Contractors should be registered with the CIDB in a EE class of construction works and have a grading designation of 3 or higher, 2 for potentially emerging enterprises who satisfy the criteria stated in the Tender data.

One set of tender documents may be obtained from the offices of Buffalo City Municipality, Civic Centre, Sherwood Avenue, Beacon Bay upon payment of the required document fee of R150.00. Additional copies may be obtained at R150.00. These fees will not be refunded.

All tenderers are advised to attend the compulsory site inspections and will be required to sign the attendance register. Failure to attend these meetings shall result in the rejection of a tender.

### **SUBMISSION OF TENDERS**

**Tenders must be submitted before 12:00 on Friday, 21 December 2007.**

**Tenders may be submitted by hand.. Postal, Telegraphic, Faxed or e-mailed tenders will not be accepted. Late, incomplete or unsigned tenders will also not be considered.**

- 1. By hand :** Sealed tenders endorsed on the envelope with the Tenderer's name and address and the contract description and number must be deposited in the formal tender box, Main Payments Hall, Munifin Centre, Caxton Street, East London or the Town Secretary's Department, Civic Centre, Independence Avenue, Bisho.

It must be expressly understood that the City Council disclaims any responsibility for seeing that tenders sent by post or delivered in any other way to the Council, are lodged in the Tender Box. It is accordingly preferable for the Tenderer to personally ensure that the tender is placed in the Tender Box by the Tenderer's own staff, or where appropriate a courier appointed by the Tenderer.

### **OPENING OF TENDERS**

**Tenders will be opened in public at 14:00 on Friday, 21 December 2007, Room 212, Munifin Centre, 29 Oxford Street, East London.**

Postal, telegraphic, facsimile, telex or electronic tenders will not be considered. Late, incomplete or unsigned tenders will also not be considered.

Buffalo City Municipality's Procurement Policy will apply to this Contract. The Contract will be classified as a Major Contract in terms of the Procurement Policy. Consequently, the adjudication of "Responsive" tenders will be done on a "90/10" points basis.

**The actual points allocation breakdown can be found in the Contract document.**

The Municipality is not bound to accept any tender, or to furnish any reasons for the acceptance or rejection of a tender.

Canvassing of Councillors or Municipal officials shall disqualify a tender.

The Council reserves the right to extend the period for the receipt of tenders by notice published in the press.

**NOTE: The Council reserves the right to give preference taking the following into consideration:**

**Electrical Contractors who use labour from the local community where the project is being conducted.**

**Electrical Contractors who sub-let portions of the works to local sub-contractors identified in the tender prior to tender submissions.**

**Joint venture proposals between established Electrical Contractors and previously disadvantaged emerging Electrical Contractors.**

**G.G. SHARPLEY**  
**MUNICIPAL MANAGER** (4804)

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DAILY DISPATCH : ONE INSERTION : 30 NOVEMBER 2007

PKS/avdb