

DISCLOSURE FORM
(To be filled in using ink not pencil)

1. All the information requested must be provided. (If more space is required, additional sheets may be attached.

2. If the tender is submitted by a partnership/joint venture then a copy of the joint venture agreement must be submitted with the tender. In order to demonstrate the HDI partner's share in the ownership and control, management responsibilities, risks and profits of the joint venture, the proposed joint venture agreement must include details relating to:
 - i) the contributions of capital and equipment
 - ii) work items to be performed by the HDI's own forces.
 - iii) Work items to be performed under the supervision of the HDI partner
 - iv) The commitment of management, supervisory and operative personnel employed by the HDI in the performance of the Contract.

- 2.2 If the tender is submitted by an agent then documentation substantiating such appointment must be submitted with the tender.

3. **TENDERER'S PARTICULARS**

- a) Name: _____
 - b) Postal address: _____

 - c) Physical address: _____

 - d) Telephone: _____
 - e) Fax: _____
 - f) CONTACT PERSON: _____
 - g) INCOME TAX NO.: _____
 - h) VAT REGISTRATION NO. : _____
 - i) COMPANY REGISTRATION NO. : _____
- TOTAL NUMBER OF YEARS : _____
FIRM HAS BEEN IN BUSINESS

4. IDENTITY OF EACH NON-HDI JOINT VENTURE PARTNER (IF APPLICABLE)

- 4.1 a) Name: _____
- b) Postal address: _____

- c) Physical address: _____

- d) Telephone: _____
- e) Fax: _____
- f) CONTACT PERSON: _____
- g) INCOME TAX NO.: _____
- h) VAT REGISTRATION NO. : _____
- i) COMPANY REGISTRATION NO. : _____
- TOTAL NUMBER OF YEARS : _____
FIRM HAS BEEN IN BUSINESS

- 4.2 a) Name: _____
- b) Postal address: _____

- c) Physical address: _____

- d) Telephone: _____
- e) Fax: _____
- f) CONTACT PERSON: _____
- g) INCOME TAX NO.: _____
- h) VAT REGISTRATION NO. : _____
- i) COMPANY REGISTRATION NO. : _____
- TOTAL NUMBER OF YEARS : _____
FIRM HAS BEEN IN BUSINESS

5. IDENTITY OF EACH HDI JOINT VENTURE PARTNER (IF APPLICABLE)

- 5.1 a) Name: _____
- b) Postal address: _____

- c) Physical address: _____

- d) Telephone: _____
- e) Fax: _____
- f) CONTACT PERSON: _____
- g) INCOME TAX NO.: _____
- h) VAT REGISTRATION NO. : _____
- i) COMPANY REGISTRATION NO. : _____
- TOTAL NUMBER OF YEARS : _____
FIRM HAS BEEN IN BUSINESS

- 5.2 a) Name: _____
- b) Postal address: _____

- c) Physical address: _____

- d) Telephone: _____
- e) Fax: _____
- f) CONTACT PERSON: _____
- g) INCOME TAX NO.: _____
- h) VAT REGISTRATION NO. : _____
- i) COMPANY REGISTRATION NO. : _____
- TOTAL NUMBER OF YEARS : _____
FIRM HAS BEEN IN BUSINESS

6. DESCRIPTION OF THE ROLE OF THE HDI FIRM OR PARTNER IN THIS CONTRACT
(Give details of the work to be performed)

DESCRIPTION OF THE ROLE OF THE NON HDI FIRM OR PARTNER IN THIS CONTRACT
(Give details of the work to be performed)

7. OWNERSHIP OF THE JOINT VENTURE (IF APPLICABLE)

- a) HDI ownership percentage(s)%
- Non HDI ownership percentage(s)%

- b) HDI percentages in respect of:

- c) Profit and loss sharing%
- Initial capital contribution in Rands
-
-

- d) Anticipated on-going capital contributions in Rands
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-
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8. EMPLOYEES

State the number of employees employed per category:

	H.D.I.	NON - H.D.I.
Executive		
Managerial		
Clerical		
Technical		
Skilled		
Semi-Skilled		
Unskilled		

I agree to provide the Employer with complete and accurate information regarding actual Joint Venture work, the payment therefore, any proposed changes in any provisions of the Joint Venture agreement, and to permit the audit and examination of the books, records and files of the Joint Venture, contract accounts and general accounts, and/or those of each partner to the Joint Venture, by duly authorised representatives of the Employer for the purpose of establishing or confirming compliance with all tender conditions. (Applicable to joint ventures and partnerships)

I agree to provide the Employer with complete and accurate information regarding actual work and the payment therefore, any proposed changes in any provisions of the structure of the tenderer, and to permit the audit and examination of the books, records and files of the contract account and general accounts, and those of each partner to the tenderer, by duly authorised representatives of the Employer for the purpose of establishing or confirming compliance with all tender conditions.

I, the undersigned warrant that I am duly authorised to sign this Form and affirm that the foregoing statements are correct and include all material information necessary to identify the participation of each partner in the undertaking.

Signature

Duly authorised to sign on behalf of
(Full name of the tenderer or official company stamp)

Name
(Please Print)

Date