

# BUFFALO CITY MUNICIPALITY

## MEMORANDUM

Date: 15/11/2010

From: **ACTING MUNICIPAL  
MANAGER**

To: **DIRECTORS  
GENERAL MANAGERS  
OFFICE MANAGERS**

Our ref: 4/7/2

Please ask for

Your ref:

**MR A. FANI**

### CLOSURE OF MUNICIPAL OFFICES

On Friday, 24 and 31 December 2010 all Municipal Cashiers will close at 11:15 and all Municipal Offices including Clinics, at 12:00.

All Municipal Libraries will close at 11:30 on Friday, 24 and 31 December 2010.

The Zoo, Aquarium, Orient Beach and Swimming Pools will be open as usual.

Emergency Services as well as essential services and any other services that need to be rendered, must also operate as usual.

Please note therefore that the approval that I am hereby granting vide this memorandum is subject to the exigencies of the service.

  
**A FANI**  
**ACTING MUNICIPAL MANAGER**